

To: All Parish Councillors

20 September 2017

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held at 7.30pm on Monday 25th September 2017 in the Parish Rooms, Croft Lane, Crondall.

Yours sincerely

Mary Harris

Clerk to the Council clerk@crondall-pc.gov.uk

AGENDA

1. Acceptance of **Apologies for Absence**
2. **Declarations of Interest**
Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.
3. **To approve and adopt the Minutes of 21st August 2017 Council meeting** (*attached*).
4. **Matters Arising** from the previous Minutes not otherwise on the Agenda for this meeting.

74/18 Transport and road links to Clare Park Hospital
75/18 Bedroom Tax query
77/18 EA Riparian owners training
5. **Announcements from the Chairman, Clerk and Members Questions received in advance.**
6. **District Councillors Report**
7. **Representations by the public** *NB Please notify the Clerk by 9am on the day of the meeting, if you wish to participate on 07510 917232 or e-mail (address above). Thank you*
8. **To consider Council's response to current Planning Applications**
 - Individual planning applications – supported by Planning Report (*attached*) – Cllr Lambert

17/02041/FUL	The Horns Bowling Alley Crandall GU10 5RJ	Alterations to the existing dwelling including demolition of later extensions. Proposed new two storey dwelling
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To advise and update Council on any new planning consultations, appeals, enforcements and pre-applications.

9. **To consider Council's response to the pre-application for land north of Mill Lane** (details previously circulated).
10. **To consider the request by a developer to set up a 'Joint Design Group' to advise on proposals for development at Parsonage Meadow.**
11. **To receive an update from the Neighbourhood Plan Working Group - to include 'Review of the Proposed Content for the NP Sites Exhibition'** as per the draft Power Point attached - Cllr O'Connor.

12. **To update on a proposal to provide a more permanent public toilet on Hook Meadow Recreation Ground** – Cllr Bryant.
13. **To consider the provision of Dog Signage and Poo Bag Dispensers at the Council’s recreation sites** – Cllr Seary (report to follow).
14. **To consider a proposition to make a Grant to the Parochial Church Council towards maintenance work on the Church Rooms** – Cllr Dorn.
15. **To agree the schedule of Council meetings for 2018** (attached).
16. **To consider a proposal to introduce a formal process for Grant giving** (paper attached).
17. **FINANCE**
 - a. To approve the appointment of Mike Patten as the Council’s Internal Auditor for the 2017-18 financial year.
 - b. To Consider and Agree a list of items for payment and spending requests (*attached*)
 - c. To Note the Income and Expenditure Report and Balance Sheet to 31st August 2017 (*attached*).
 - d. To Note the independent examination of the Bank Reconciliation for August 2017.

REPORTS:

18. Estates Report – Clerk (*attached*)
19. Memorial Applications and Burials Report - Clerk (*attached*)
20. Footpaths update – Cllr Hebborn
21. Councillor Activity and Representative Updates
22. Correspondence.
23. Any Other Business - not for decision.

Date of next Council Meeting - 7.30pm Monday 23rd October 2017 in the Church Rooms

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members Interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.