

To: All Parish Councillors

25 January 2018

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held at 7.30pm on **Monday 29 January 2018** in the Parish Rooms, Croft Lane, Crondall.

Yours sincerely *Mary Harris* Clerk to the Council clerk@crondall-pc.gov.uk

AGENDA

1. Acceptance of **Apologies for Absence; Welcome to Cllr Therese Evans.**
2. **Declarations of Interest**
Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.
3. **To approve and adopt the Minutes of the In-Committee meeting held on 20th November 2017** (*already circulated*).
4. **To approve and adopt the Minutes of 11th December 2017 Council meeting** (*attached*).
5. **Matters Arising** from the previous Minutes not otherwise on the Agenda for this meeting.
 - 182/18 - 2 Pankridge Street Construction Method Statement
 - 193/18 Noticeboards and Footpath Maps
 - 196/18 GDPR Training
6. **To appoint a Councillor to the role of 'Planning Lead'.**
7. **Announcements from the Chairman, Clerk and Members Questions received in advance.**
8. **District Councillors Report**
9. **Representations by the public.** Bill Douglas in attendance re Planning Application 17/02916/FUL
NB Please notify the Clerk by 9am on the day of the meeting, if you wish to participate. Thank you
10. **To consider Council's response to current Planning Applications**
 - Individual planning applications – supported by Planning Report (*to follow*)

17/02041/FUL	The Horns Bowling Alley Crandall GU10 5RJ	Alterations to the existing dwelling including demolition of later extensions. Proposed new two storey dwelling
17/02916/FUL	Bowenhurst Farm Bowenhurst Lane Crondall GU10 5RP	Change of use of the land to allow the parking of vehicles and onsite training, plus the construction of a replacement maintenance shelter and retention of the existing uses.
17/02809/HOU	Holly Cottage Church Street Crondall GU10 5QQ	Replacement shed
17/02929/PREAPP	1 Pankridge Street Crondall GU10 5RQ	One new dwelling
18/00094/FUL	Penn Croft Farm Penn Croft Crandall GU10 5PX	Change of use of agricultural building to classic car storage use (class B8)

To advise and update Council on any new planning consultations, appeals, enforcements and pre-applications.

11. **To receive an update from the Neighbourhood Plan Working Group - Cllr O'Connor.**

12. To agree a revised target for the housing numbers variable in the Neighbourhood Plan (paper to follow).
13. To agree a response to the Broden Stables Appeal (draft response to be circulated for comment in advance)
14. Budget 2018 – 2019. To consider the draft Budget and agree the Precept for 2018 – 19 (paper already circulated).
15. To consider and agree a response to the proposed revised Code of Practice issued by the Government under section 45 of the Freedom of Information Act (proposed response attached).
16. To receive a progress report on the provision of Dog Signage and Poo Bag Dispensers at the Council's recreation sites – Cllr Seary
17. To discuss and agree the format of the Annual Parish meeting including a possible 'speaker / attraction'.
18. FINANCE
 - a. To Consider and Agree a list of items for payment and spending requests (*to follow*)
 - b. To Note the Income and Expenditure Report and Balance Sheet to 31st December 2017 (*attached*).
 - c. To Note the independent examination of the Bank Reconciliation for December 2017 (*attached*).

REPORTS:

19. Estates Report – Clerk (*attached*)
20. Memorial Applications and Burials Report - Clerk (*attached*)
21. To NOTE the HDAPTC report from Cllr Hebbroon (*already circulated*)
22. Footpaths update – Cllr Hebbroon
23. To NOTE the completion of the 'Growing a Rural Community' Survey – Cllr Hebbroon
24. Councillor Activity and Representative Updates
25. Correspondence
 - *Opportunity to comment on the Hartley Wintney Neighbourhood Plan*
 - *Clerks and Council Direct Magazine*
 - *CPRE subscription reminder and membership card*
 - *Routine 'Burials' correspondence*
26. Any Other Business - not for decision.

IN COMMITTEE - CONFIDENTIAL

In view of the confidential nature of the business to be transacted, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public will be excluded from the meeting.

27. To ADOPT the updated NP Site Assessment document (Exhibition boards and accompanying ranking spreadsheet) from the NPWG.

Date of next Council Meeting - 7.30pm Monday 26th February 2018 in the Church Rooms

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members Interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.