

To: All Parish Councillors

25 April 2018

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held at 7.30pm on **Monday 30 April 2018** in the Parish Rooms, Croft Lane, Crondall.

Yours sincerely *Mary Harris*

Clerk to the Council clerk@crondall-pc.gov.uk

AGENDA

1. Acceptance of **Apologies for Absence**
2. **Declarations of Interest**
Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.
3. **To approve and adopt the Minutes of 26th March 2018 Council meeting** (*attached*).
4. **Matters Arising** from the previous Minutes not otherwise on the Agenda for this meeting.
263/18 Annual Parish Meeting
5. **Announcements from the Chairman, Clerk and Members Questions received in advance.**
6. **District Councillors Report**
7. **Representations by the public.**
NB Please notify the Clerk by 9am on the day of the meeting, if you wish to participate. Thank you
8. **To consider Council's response to current Planning Applications**
Individual planning applications – supported by Planning Report (*to follow*)

18/00626/HOU	Yew Tree Cottage Dippenhall Street Crondall GU10 5NX	Alterations to existing garage to provide a new roof with ancillary residential accommodation and a garden store and potting shed.
18/00656/FUL	Blue Bell Lodge Rye Common Lane Crondall GU10 5DE	To replace an existing lawful mobile home with a four bedroom dwelling house and detached triple car barn. Amendment to Planning Permission 16/01688 to incorporate a detached triple car barn for the proposed dwelling 16/03269/FUL. This application is to relocated car barn from the west elevation (left) to the east elevation (right) of the dwelling.
18/00575/FUL	Clifton Barn Croft Lane Crondall GU10 5QF	The erection of two detached two-storey three-bedroom dwellings with integral double garages following the demolition of two agricultural barns.
18/00714/HOU	Pound Field House Farm Lane Crondall GU10 5QE	Triple garage and log store.
18/00794/HOU	Bowood Mill Lane Crondall GU10 5RP	Removal of two storey front extension and pitched roof over front extension pursuant to 13/00107/HOU Erection of a part single and part two storey extension. Erection of detached double garage.
18/00573/HOU	The Retreat Pankridge Street Crondall GU10 5RG	Loft conversion including dormer windows and gable front, alterations to fenestration and reduction of hard standing to provide private amenity garden.

18/00541/HOU	Fox Hill Dippenhall GU10 5EB	Erection of a two storey extension and alterations to fenestration including the creation of two dormer windows following demolition of existing double garage (retrospective).
--------------	---------------------------------	---

To update Council on any new planning consultations, appeals and enforcements.

9. **To receive an update from the Neighbourhood Plan Working Group** - Cllr O'Connor.
10. **To receive an update from the Data Control sub-committee.**
11. **To receive a report from the Fleet, Crondall and Crookham Welfare Trust** (*attached*)
12. **To receive a report from the Crondall Trust** (*attached*)
13. **To receive the Internal Auditor's Report** (*to follow*)
14. **To Approve the 2017-2018 Annual Governance Statement** (*to follow*)
15. **To Approve the 2017-2018 Final Accounts** (*attached*)
16. **To Approve the 2017-2018 Accounting Statements** (*to follow*)
17. **To Approve the 2017-2018 Annual Return for submission** (*to follow*)
18. **To receive a progress report on the provision of Dog Signage and Poo Bag Dispensers at the Council's recreation sites** – Cllr Seary
19. **FINANCE and RISK MANAGEMENT**
 - a. To Consider and Agree a list of items for payment and spending requests (*attached*)
 - b. To Note the Income and Expenditure Report and Balance Sheet to 31st March 2018 (*attached*).
 - c. To Note the independent examination of the Bank Reconciliation for March 2018.

REPORTS:

20. Estates Report – Clerk (*attached*)
21. Memorial Applications and Burials Report - Clerk (*attached*)
22. Footpaths update – Cllr Hebborn
23. Correspondence
24. Any Other Business - not for decision.

Date of next Council Meeting: Parish Council AGM & Meeting – 7.30pm Mon 21st May 2018 - Church Rooms

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members Interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.