

To: All Parish Councillors

22 February 2018

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held at 7.30pm on **Monday 26 February 2018** in the Parish Rooms, Croft Lane, Crondall.

Yours sincerely

Mary Harris

Clerk to the Council clerk@crondall-pc.gov.uk

AGENDA

1. Acceptance of **Apologies for Absence**
2. **Declarations of Interest**
Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.
3. **To approve and adopt the Minutes of 29th January 2018 Council meeting** (*attached*).
4. **To approve and adopt the Confidential Minutes of the In-Committee meeting held on 29th January 2018** (*attached*).
5. **Matters Arising** from the previous Minutes not otherwise on the Agenda for this meeting.
 - i. 182/18 - Construction Method Statements
 - ii. 211/18 – Broden Stables Appeal response
6. **To appoint Councillors to the Lead roles for ‘Communications’ and ‘Hants CC/Roads’ and to consider the revised Planning Lead Procedure** (*attached*).
7. **At the request of the Crondall Trust to re-appoint Honor Porter as a Trustee for a further 4 year term from 24th February 2018.** Honor has confirmed that she is prepared to continue as a trustee for a further 4 year term.
8. **Announcements from the Chairman, Clerk and Members Questions received in advance.**
9. **District Councillors Report**
10. **Representations by the public.** *NB Please notify the Clerk by 9am on the day of the meeting, if you wish to participate. Thank you*
11. **To consider Council’s response to current Planning Applications**
Individual planning applications – supported by Planning Report (*to follow*)

18/00272/HOU	The Old Parsonage Church Street Crondall GU10 5QQ	To replace the existing deteriorated lean-to timber shed/workshop with a new timber studio/workshop sited away from the wall
18/00273/LBC		Listed Buildings application for same.
18/00374/LDC	7 Green Springs Crondall GU10 5RB	Formation of bedroom on first floor, insertion of window in side elevation and insertion of french doors and flush Juliette balcony to rear elevation

18/00005/PREAPP	Redfields Plant Centre Bowling Alley Crondall	Redevelopment of site for B1c and B8 units.
18/00089/PREAPP	Muscari Heath Lane Ewshot GU10 5AW	Pre-application. One new dwelling

To update Council on any new planning consultations, appeals and enforcements.

- 12. To receive an update from the Neighbourhood Plan Working Group - Cllr O'Connor.**
- 13. NP Site Selection - Process and Down Selection** (paper to follow).
- 14. To agree a response to the Hart Local Plan Strategy and Sites 2016-2032 consultation** (draft response to be circulated for comment in advance)
- 15. To consider a proposal to appoint a Pavilion cleaner** (paper to follow).
- 16. To receive a progress report on the provision of Dog Signage and Poo Bag Dispensers at the Council's recreation sites – Cllr Seary**

17. FINANCE and RISK MANAGEMENT

- a. To Consider and Agree the annual update of the Council's Risk Register (*attached*)
- b. To Consider and Agree a list of items for payment and spending requests (*to follow*)
- c. To Note the Income and Expenditure Report and Balance Sheet to 31st January 2018 (*attached*).
- d. To Note the independent examination of the Bank Reconciliation for January 2018.

18. REPORTS:

- 19.** Estates Report – Clerk (*attached*)
- 20.** Memorial Applications and Burials Report - Clerk (*attached*)
- 21.** Footpaths update – Cllr Hebborn
- 22.** To note the recent Flood Forum Meeting notes (*already circulated*)
- 23.** Correspondence
- 24.** Any Other Business - not for decision.

Date of next Council Meeting - 7.30pm Monday 26th March 2018 in the Church Rooms

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members Interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.