

## CRONDALL PARISH COUNCIL

### MINUTES OF MEETING

Held on Monday 28<sup>th</sup> April 2014 at 19.30 in Crondall Church Committee Room

- PRESENT:** Cllr C Dorn (Chairman)  
Cllrs D Argent, C Bryant, E Groslin, C Hebbbron,  
N Lambert, M Roberts
- APOLOGIES:** Cllr I Fortune  
Cllrs K Crookes and T Clarke – Hart District Council
- IN ATTENDANCE:** Mrs M Harris - Parish Clerk  
Cllr C Simmons – Hart District Council  
4 members of the public

The meeting commenced at 7.39pm and ended at 9.50pm

The Chairman opened the meeting and welcomed attendees. He advised Council that due to the recent tragic loss of personnel from RAF Odiham the 7 Squadron Centenary Celebrations planned for later in the week had been postponed. Council paused for a moments silence to remember those lost, their colleagues and families.

**93/14 Declarations of Interest** Cllrs C Dorn and E Groslin declared personal interests in planning application 14/00702, 12 The Borough.

**94/14 Minutes of 24th March 2014 meeting** The Minutes were proposed for acceptance by Cllr Hebbbron, seconded by Cllr Roberts and **AGREED** as an accurate record, (Cllr C Dorn abstained as he had not been present at the meeting).

#### **Matters arising from the 24th March 2014 meeting not covered by the agenda**

**95/14 74/14 Closed Churchyard.** The Clerk reported that she had received a request for historic information about management of the area from HDC and that, after consultation with the Chairman, she had responded with what little information was available.

**96/14 84/14 Letter to Funeral Directors.** The Clerk reported that the letters, revised regulations and forms were being sent out as and when providers got in touch.

**97/14 85/14 Request to use Hook Meadow for a Bouncy Castle.** The request had not been followed through.

**98/14 Announcements from the Chairman, Clerk, and members questions received in advance.**

With the **AGREEMENT** of those present the Chairman made various changes to the Agenda.

Item 8b – Council's response to the Hart Sustainability Appraisal Scoping Report, April 2014 and the Draft Statement of Community Involvement was deferred to enable Cllr Lambert to prepare a recommendation for consultation (by 7<sup>th</sup> May) with councillors by e-mail (by 12<sup>th</sup> May)

Item 8c – Old Parsonage Meadow was moved to In-Committee due to the confidential nature of the matters under discussion.

Item 13 – to Licence an area of Hook Meadow for use by Stepping Stones Nursery was brought forward to after Item 7.

Item 16 – consideration of two quotations for tarmacing the entrance to Hook Meadow would be considered as part of the Estates Report.

Item 17 – an additional Burials matter requiring discussion, was added.

The Chairman also thanked Cllr Argent for chairing the previous meetings. There were no other announcements or members questions.

#### **99/14 District Councillors Report.**

Cllr Simmons reported that due to the nearness of the elections District business was being wound up for the present. Cllr Simmons offered to take forward any issues raised and was requested to deal with the numerous potholes in the village and the manhole cover in Dippenhall Street which clangs every time it is driven over. The difficulty in accessing historic Section 106 monies was also mentioned and the 'difference in understanding' about the £40,000 held in the name of Ewshot Parish. As Ewshot and Crondall were until recently one parish, Crondall felt that a part of this money should come to Crondall, where it was needed for refurbishment of the playground.

#### **100/14 Request to Licence an area of Hook Meadow.**

Cllr Lambert declared a personal interest. Izzy Harrison-Butler presented the request of Stepping Stones Nursery to licence an area of Hook Meadow for use as an outdoor garden and learning area for nursery children. Council had already received sketch plans of the proposals. A 2-5 year lease at a modest rent was requested; the Nursery proposed to fundraise for the equipment and fencing etc. required. In response to a question Izzy confirmed that Stepping Stones was a charity and that any extra work or supervision required as a result of this proposal would be covered by parent helpers. Council made clear that should this proposal be agreed that full liability for the area would pass to the Nursery and must be covered by their insurance. A question was raised about access to the site from a neighbouring property (via an existing Way-leave); however it was felt that this could be resolved.

Council **AGREED** that they were broadly supportive of the proposal but that further clarity was needed on the details. Cllr Argent was requested to take the lead on putting together some further questions for clarification; subject to having the responses to these questions the matter would be considered further at Council's next meeting.

#### **101/14 Planning applications**

|                |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14/00504/MAJOR | Land At Watery Lane<br>Church Crookham Fleet<br>Hampshire | Outline planning application for up to 315 residential units, land for up to 1,050m <sup>2</sup> D1 floorspace for a GP surgery including pharmacy and up to 370m <sup>2</sup> A1 retail floorspace for a convenience foodstore and associated access, open space, playing pitches including MUGA and car park, landscaping, Suitable Alternative Natural Greenspace (SANG) including car park and improvements to the A287/Redfields Lane junction (means of access into the main site to be considered, all other matters reserved) |
|----------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Cllr Lambert advised that this was an outline application in a neighbouring parish for a large number of houses. Of particular interest for Crondall were the proposed changes at the junction of Redlands Lane and the A287 and the proposal for a new doctors surgery and pharmacy. After discussion Cllr Dorn proposed **OBJECTION**

*Principle of development outside the existing Hart plan.*

*An additional surgery is strongly objected to on the grounds that the existing and well-used provision in Crondall would be deeply threatened.*

*This development will cause additional and unwelcome traffic through the village of Crondall (and other surrounding villages) it will cause significant congestion and increase accident rates.*

*Such a large site will place unacceptable pressure on school places at secondary and primary levels; the plan does not explain how these will be mitigated.*

*The revised A287 junction:*

*CPC prefers smart traffic lights at this location*

*The old road should be partially retained to provide cycle access, especially up from the A287 levels to the higher Redfields Lane level. Without this, the road MUST incorporate cycle track provision to improve safety.*

*The central reservation of the A287 should be widened with some incursion to the north and south existing verges to allow right-turning traffic out of Bowling Alley.*

*A physical or visual narrowing of the west-bound carriageway as it passes the Bowling Alley exit is recommended to try and reduce the speed of traffic accelerating off the roundabout.*

*More work is required to define and explain the levels at the roundabout. The reduction in height to the eastern approach is understood, but the change in height between the roundabout and Bowling Alley or Redfields Lane needs to be carefully examined to ensure reasonable sight lines and gradients for both vehicles and cycle traffic.*

*The Council remains sceptical that east-bound vehicle arrival rates on the A287 of 2000 vehicles/hour at peak times (~ 3 vehicles every 5 seconds) would only generate queues of 2-3 vehicles (as claimed by Martin Grant's traffic expert), especially given the design of the roundabout to mitigate speeds which would cause some bottlenecking. A similar roundabout at the top of Beacon Hill (B3013/A287) manages similar traffic flows with queue lengths in excess of 20 vehicles at peak times on the east-bound A287.*

*Will the roundabout design be future proofing? CPC is concerned that the 2 lane approach into the roundabout on which the design and traffic flows etc are predicated, would at some point in the future be reduced (as had been undertaken at Beacon Hill and other roundabouts locally).*

*The size and adequacy of drainage provision around the roundabout has not been defined.*

*An additional and integrated crossing improvement at Crondall Road has not been included.*

*We note and strongly support Thames Water's comments concerning inadequate sewer provision and the issues of flooding. Any surface water drainage design needs to limit water flows into the natural drainage channels (river Hart) to the existing natural run-off rates to avoid over-filling the Hart and reducing the out-flow of water from the Crondall area.*

*We also are concerned about the loss of the riding facility for disabled children run by Hants & Surrey Borders Riding for the Disabled Association*

This was seconded by Cllr Groslin and **AGREED** unanimously.

|              |                                                          |                                                                                                                                                                                                           |
|--------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14/00702/LBC | 12 The Borough<br>Crondall<br>Farnham Surrey<br>GU10 5NU | Erection of two storey and single storey extensions following demolition of outbuilding. Erection of new garage to replace existing. Rebuild Garden wall. Internal alterations. Amendments to 12/02384/LB |
|--------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Cllr Lambert proposed **NO OBJECTION** subject to

*Timber double glazed windows with no trickle vents*

*Other materials to match existing*

*A Construction Method Statement, to relieve parking difficulties and working hours conditions.*

This was seconded by Cllr Hebborn and **AGREED** (in Favour 4: Abstentions 2).

|              |                                                                               |                                                                                                                              |
|--------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 14/00760/HMC | The Cricketers<br>Dippenhall Street<br>Crondall<br>Farnham Surrey<br>GU10 5NX | Erection of a single storey timber & double glazed, garden room to rear elevation following removal of existing conservatory |
|--------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|

Cllr Lambert proposed **NO OBJECTION** subject to the following conditions:

*Brick and rainwater materials to match existing.*

This was seconded by Cllr Argent and **AGREED** unanimously.

|              |                                                                            |                                                                |
|--------------|----------------------------------------------------------------------------|----------------------------------------------------------------|
| 14/00758/HMC | Hannams Farm Cottage<br>Itchel Lane Crondall<br>Farnham Surrey GU10<br>5PR | Change to front elevation from painted render to tile hanging. |
|--------------|----------------------------------------------------------------------------|----------------------------------------------------------------|

Cllr Lambert proposed **NO OBJECTION** subject to the following conditions:

*Materials to match existing.*

This was seconded by Cllr Roberts and **AGREED** unanimously.

There were no pre-applications.

#### **102/14 Planning Conditions in relation to Groundwater pumping.**

Cllr Dorn proposed wording on this matter which it was suggested was sent to Hart DC for use with new developments. This was seconded by Cllr Hebborn and **AGREED** unanimously.

#### **103/14 Playground Refurbishment.**

Cllr Groslin circulated the results of the well attended consultation meeting. The results indicated a preference for 3 particular suppliers and wooden equipment. There was strong support for a 'Play wall – MUGA' and for extending the area of the existing playground. More challenging equipment was requested for older children and a 'statement' themed piece for younger children. A suggestion that also found favour was the provision of a cycle track around the perimeter of the play area for scoot and balance bikes. It was **AGREED** that Cllr Groslin and Cllr Roberts would work on the next steps to include a sketch plan (showing the area of expansion) and a tender document. This would be sent to the top three providers for finalised design and quotation. Cllr Groslin was thanked for her work on the successful consultation exercise.

#### **104/14 Crondall Cricket Club.**

Cllr Argent's paper had been circulated prior to the meeting and recommended agreement to a charge of £600 for use of Hook Meadow for the 2014/15 cricket season, to include all matches on the supplied schedule. Following discussion Cllr Roberts proposed acceptance of the agreement as set out in Cllr Argent's paper with minor amendments to bullet point 7, to read:-

- *CPC to contribute £100 towards the approx. £300 cost of appropriate plastic netting to provide a more secure boundary than the existing hedging at one part of Hook Meadow (already purchased by CCC and to be installed and owned by CCC)*

Cllr Lambert proposed a further amendment to move the start of the fees review discussions to 2014, from 2015, this was seconded by Cllr Roberts and **AGREED** (in Favour 5: Against: 2). Council then voted on the amended proposal which was **AGREED** (In Favour 6: Against1).

#### **105/14 Annual Parish meeting**

It was confirmed that the meeting would take place on Monday 19<sup>th</sup> May 2014 in the Church Rooms. A guest speaker had been arranged to talk on the successful Rotherwick Community Broadband project. Cllr Dorn would prepare and circulate an agenda and draft slides for completion by the lead Councillors on their area of responsibility. Cllr Hebborn took responsibility for the refreshments, Cllr Lambert for preparing the tables and chairs and the Clerk for producing the advertising Poster.

#### **106/14 TAG Airspace Consultation.**

Cllr Lambert expressed a personal interest and chose to leave the room. There was a brief discussion of the draft letter of response after which Cllr Roberts was requested to amend the letter ready to be sent out by the Clerk. **AGREED** (in Favour 6: Abstention by absence: 1).

#### **107/14 Website**

The Clerk advised that there had been limited progress due to her workload. It was proposed to ask Councillors to take responsibility for providing copy on their own area. It was **AGREED** that the designer would be asked to put up a Front Page with a 'coming soon' message and key contact details.

#### **108/14 Finance - Payments and Purchases to be Made.**

The 'payments and purchases to be made' were proposed by Cllr Argent seconded by Cllr Dorn and **AGREED** 'en bloc' unanimously.

#### **109/14 Income and Expenditure Report and Balance Sheet.**

There were no reports due to current preparation of the year end accounts **NOTED**.

#### **110/14 Asset Register**

The Clerk requested Council's agreement to start the Register from scratch. In 2012 there had been a report produced giving recommended deletions and write-offs but these had not been actioned, consequently the register was very out-of-date. Council **AGREED** this way forward. In response to a question the Clerk was advised that with the advent of the PFI it was believed that the village street-lights are no longer Parish assets.

### **PARISH COUNCIL REPORTS**

#### **111/14 Estates report.**

Council **NOTED** the report which had been circulated in advance of the meeting by Cllr Bryant. Concern was expressed regarding the reported vandalism in the play area. The Clerk was requested to report this to the police. The Jubilee Bench is ready to be delivered. Two estimates for tarmacing the entrance to Hook Meadow were discussed. Council **AGREED** to defer a decision on this until more investigation had been completed by the Clerk on the specifications.

**112/14 Memorial Applications and Burials.**

Council **NOTED** the report. The Clerk requested guidance on a procedural matter regarding a memorial for someone whose ashes had been scattered elsewhere. Cllr Argent proposed that the applicant be required to use a particular form of wording in these specific circumstances, this was seconded by Cllr Hebborn and **AGREED** (In Favour 6: Against1).

**113/14 Report on the HDAPTC meeting**

Cllr Roberts gave a verbal report. He identified Broadband, TAG, Traffic Watch and Neighbourhood Planning as key themes of interest from the meeting, the minutes of which will be circulated when available. Cllr Roberts was thanked for attending the meeting.

**114/14 Open Space, Sport and Recreation Workshop**

Cllr Groslin gave a verbal report. Hart DC are undertaking a review of their open spaces and play areas including green corridors and MOD land, how these areas are used, who maintains them and conflicts of interest. She noted that temporary skate parks can be hired for around £2k for 2 weeks and Council ask that this be investigated further for consideration during the summer. Cllr Groslin was thanked for attending the workshop.

**115/14 Correspondence.**

A copy of the CPRE's Hampshire Views had been received. A number of invoices and reminders were being dealt with, **NOTED**.

**116/14 AOB:**

Cllr Groslin welcomed the return of the Crondall sign on the Well Road. It was reported that the litter bin adjacent to the tennis courts appeared to have disappeared, it was requested that this was replaced. It was noted that no new tree planting had been observed on Old Parsonage Meadow, although the felled trees had been cleared.

Cllr Roberts reported that SID is now on Church Street and has already reported a vehicle at 34mph in the 20mph zone. Some incidences of ASB have been noted around the village which are being dealt with by PC Franks.

Cllr Bryant drew Council's attention to a number of opportunities for local people to support fundraising for the church.

Signed as a true record ..... dated 22nd May 2014