

CRONDALL PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Monday 19th August 2019 in Crondall Church Rooms

PRESENT: Cllr C Dorn – Chairman
Cllrs C Bryant, C Hebbbron, N Lambert, S O'Connor,
APOLOGIES: Cllrs D Argent, T Evans, M Seary
Cllr Glen - Hampshire County Council
Cllr Kennett- Hart DC
IN ATTENDANCE: M Harris - Parish Clerk, A Angove – Clerk Designate
Cllr Crookes - Hart DC

There were no members of the public in attendance at the start of the meeting.

The meeting commenced at 7.30pm and ended at 8:50pm

74/20 Declarations of Interest

Cllr O'Connor has a non-pecuniary interest as a near neighbour of The Old Cottage and The Neuk on Dippenhall Street, therefore will remain in attendance but abstain from voting on decisions relating to these planning applications.

75/20 Minutes of 29th July 2019

The Minutes for the Council meeting were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr O'Connor and **AGREED** (In Favour 3:1 Against:1 Abstention). The Chairman signed the Minutes.

The Minutes of the In-Committee meeting were proposed for acceptance by Cllr Dorn, seconded by Cllr Hebbbron and **AGREED** (In Favour 3:2 Abstentions).

Matters arising from the 29th July 2019 meeting not covered by the agenda

76/20 58/20 *Local Plan Modifications*, consultation response. A response had been sent as previously agreed.

77/20 59/20 *Register of Interests*. All Councillors have now updated and signed their Register of Interest forms which are on the CPC website (with redacted signatures), and have all been sent to Daryl Phillips, Monitoring Officer at Hart DC. Cllr Lambert raised a concern that he believes not all of these ROIs are in fact up to date, and that councillors know who he is referring too. He asked the Clerk to go back and check. Cllr Dorn responded that Cllr Lambert should put his concerns in writing to the Clerk with evidence in order for the Clerk to be able to investigate these accusations.

78/20 60/20 *Crondall Cricket incident*. There has been no further communication from Crondall Cricket Club (CCC) to account for the incident in which a child was hurt, this despite reassurances that they would get to the bottom of it. The Clerk agreed to send a further email to Jon Grant of CCC to chase this up, copying in Cllr O'Connor who offered to pursue CCC for a resolution to this. CPC is disappointed with the lack of response. Cllr Hebbbron expressed a view that CCC have behaved arrogantly.

Cllr Lambert asked which adult teams were playing on a recent Saturday (he would confirm the date to the Clerk). He stated he believes there is a 'pavilion club' that manages the cricket pavilion. The Clerk was asked to investigate and respond to Cllr Lambert.

79/20 69/20 Hook Cottage Enforcement. Cllr Dorn and the Clerk had raised this issue with Hart enforcement. The response is that the planning permission states work only has to be 'started' within a year, apparently this includes work to the garage. Enforcement therefore wishes to wait before taking any action. Cllr Lambert felt Hart were being unduly generous, others agreed with this.

80/20 73/20 Letter of Support to Winchfield Parish Council. A letter of support, as agreed at the July meeting was sent. Winchfield PC have now sent a letter to the Secretary of State, available to view on their website. Cllr Lambert suggested that CPC publish all documents on CPC's website. The Clerk suggested that if Cllr Lambert wished to propose this it could be put on the agenda for discussion at a future meeting.

81/20 Announcements from the Chairman, Clerk, and Members questions received in advance

There were no announcements or members questions.

82/20 District Councillor's Report

Cllr Crookes gave a verbal report. The Local Plan consultation closed today, with the plan expected to be "Made" in October. Regarding the Shapley Heath Garden Community, the Overview and Scrutiny committee is scheduled to receive a report on 'where this is going' next week; after which everyone will have a better idea what will happen to the grant funding received.

1 member of the public arrived at the meeting

83/20 Representations by the public

Scott Shepherd gave a Speedwatch update. At a recent meeting with the Speedwatch organiser an update on health and safety was given and the group were advised on what they can and cannot do. Seven of the 17 volunteers attended; a mop up session is planned for the rest. Hampshire Police codes (unique reference numbers) are required for each location in the case of any incidents and the Speedwatch group cannot start work until these numbers are received. Cllrs Dorn and Argent, with Scott, have looked at suitable locations for SID and 2 lamp posts have been approved. Cllr Dorn thanked Scott for his efforts in taking this forward.

84/20 Planning Applications

Applications were considered in line with the previously circulated Planning Report and presented by Cllr Dorn in Cllr Seary's absence.

19/01654/HOU	Littlebrook, Pankridge Street Crondall GU10 5RA	Install two pairs of side opening garage doors to the existing double timber "barn style" garage that currently has open bays
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Cllr Dorn proposed **NO OBJECTION** provided that the garage is ancillary to the main house and is not allowed to become habitable. This was seconded by Cllr Bryant and **AGREED** unanimously.

19/01648/LBC	The Old Cottage Dippenhall Street Crondall GU10 5NX	Demolish and re-build boundary walls either side of the entrance drive
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This application is for listed building consent only. Cllr Lambert suggested that traffic lights would be required, for the safety of pedestrians, due to the road being narrow at this point. This could be

similar to those used during recent works on another wall in this area. Cllr Dorn proposed **NO OBJECTION** subject to a detailed method statement that takes account of the risk to pedestrians and uses traffic lights. This was seconded by Cllr Lambert and **AGREED** (In Favour 3:1 Against:1 Abstention).

19/01702/HOU	The Neuk Dippenhall Street, Crondall GU10 5NX	Erection of a two storey rear extension. Replacing and raising garage roof to convert roof space into habitable accommodation. Insertion of 2 velux windows in south east elevation and alterations to fenestration
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This represents a large extension. The proposed garage is 0.7m higher than the original. Massing of the garage will be increased but does not affect the street scene. Cllr Lambert proposed **NO OBJECTION** this was seconded by Cllr Dorn. Voting was tied (In Favour 2:2 Against:1 Abstention). The Chairman exercised his casting vote and the motion was **AGREED**.

19/01666/HOU 19/01669/LBC	Jasmin Cottage Church Street Crondall GU10 5QQ	Erection of a two storey rear extension with glazed link, internal alterations and replacement of two ground floor west upvc framed windows with timber framed windows
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An application for a larger extension was refused by Hart in 2017, and subsequently Hart successfully applied for Grade II listed status for this building. The extension is designed as a separate structure connected to the main building by a glazed link.

Council were concerned about the poor quality of the plans, as presented, and felt that this should be made known to Hart. Cllr O'Connor considered the percentage increase in size of this Grade II listed property in the Conservation Area was significant. Cllr Lambert responded that 'massing' is a not a useful concept, however in this case the poor quality of the plans made it difficult to understand them. Cllr Hebborn sought clarity on the concept of the glazed link but felt that even if the extension is not visible from the road, the whole concept of extending this property is misplaced.

Cllr Dorn proposed **OBJECTION** due to the very poor quality of plans, poor design in relation to the Grade II listed building, and significant increased massing of the original building size. This was seconded by Cllr Hebborn and **AGREED** unanimously.

85/20 Update from the Neighbourhood Plan Working Group

Cllr O'Connor gave a verbal update. The Reg 16 consultation process has now finished. CPC is awaiting the inspector's contact and an indication of whether he will ask any more questions. A draft capture and response has been made to the 25 comments received in order to be prepared in the event the inspector does have questions.

86/20 Parking solutions around Hook Meadow

This discussion began with the intention of identifying a councillor to take a lead on parking solutions around Hook Meadow, but it became apparent this is a contentious issue.

Cllr O'Connor explained that this came about following his attendance at a Village Hall committee meeting at which Cllr Lambert (in his role as a member of the Village Hall committee) stated that the parking issues had nothing to do with Cllr O'Connor. Cllr Dorn stated that Cllr Argent had requested that this item be included on tonight's agenda (this was confirmed by the Clerk). Cllr Lambert claimed that he knew nothing about this in advance. Cllr Dorn pointed out that the agenda with this item included had been available for the required 5 days. There followed a discussion about whether or not parking should be considered a Roads and Traffic issue for consideration by the

Lead Councillors for this area. A request was made for the Clerk to reissue the previous Roads and Traffic paper produced by Cllrs Argent and Lambert.

Cllr Dorn asked whether Cllr O'Connor would be prepared to take this issue forward, to which he confirmed yes. The Clerk corrected Cllr Dorn, the agenda item was to identify a councillor without presumption. Cllr Dorn proposed that Cllr O'Connor be tasked with looking at parking issues in the Hook Meadow area and to seeking quotations for such works. This proposal was seconded by Cllr O'Connor but the motion **FAILED** (In Favour 2:3 Against). Cllr Bryant stated that he felt those supporting this idea are fighting a losing battle. Cllr Dorn felt that local residents should know that councillors voted against the motion.

Finance and Risk Management

87/20 External Auditor's Report 2018-19

A clean audit was returned by the external auditor. Cllr Dorn extended congratulations to Cllr Argent and the Clerk for their work on this.

88/20 Ratification of payments

The circulated list of 14 items valued at £6,340.32 was proposed by Cllr Dorn for authorisation and payment, seconded by Cllr Bryant and **AGREED** (In Favour 3:2 Against). Cllr Hebborn wanted to see the breakdown of staff costs including PAYE and salaries. The Clerk will follow up with Cllr Argent and report back.

A payment request of up to £300 was authorised to repair the Kubota mower as it appears the PTO shaft needs to be replaced again. The Clerk led a brief discussion on this mower as what had previously appeared to be a good idea - having an 'out front' deck - has proven problematic. Cllr O'Connor would like to see an engineering solution to the problem. It was agreed that the repair can go ahead, but Cllr Dorn proposed that Council look for a better solution at the end of the season, including the possibility of a replacement. This was seconded by Cllr Bryant and **AGREED** unanimously.

89/20 Income and Expenditure report for July 2019 and Balance Sheet at 31/07/19

There were no questions and the report was **NOTED**.

90/20 Bank Reconciliation

The Clerk had undertaken an independent examination of the Bank Reconciliation for July 2019. No questions were raised. Council **NOTED** the Clerk's report.

91/20 Appointment of Internal Auditor for 2019-20

Cllr Dorn proposed re-appointment of the existing internal auditor Mike Platten, Foresight Consulting, for 2019-20 only. This was seconded by Cllr Hebborn and **AGREED** unanimously.

PARISH COUNCIL REPORTS

92/20 Estates Report

The Clerk's written report was circulated in advance. The Clerk was asked to clarify whether the owners of Castle House would be responsible for ensuring the hedge is not only kept at a reasonable height but also that it does not spill out to block the footpath? The Clerk and Deputy Clerk will liaise and report back on this.

There have been complaints about the overgrown hedges on Heath Lane causing obstructions to traffic. The Deputy Clerk has reported this to Hampshire CC and will be writing to farmers and landowners adjacent.

The winning 'dog poo' posters designed by Crondall Primary School have been laminated and will be on display around the village ahead of the new school term.

There is an issue with some rotting wood on the tunnel in the playground. The Clerk is in discussion with Eibe as to whether this wood is under guarantee, but it is possible Council will need to pay to replace these rotten pieces if they are not.

Cllr Lambert questioned what the Heras fencing is to be used for. The Clerk responded that it is to allow Sean to reseed the grass in the playground in sections, thus avoiding too much disruption or having to close the whole area. Cllr Dorn requested that the imminent repairs to the playground be communicated to villagers.

93/20 Memorial Applications and Burials

Council **NOTED** the report.

94/20 Footpaths Report

Cllr Hebbbron provided a verbal update. On Footpath 25 through Clare Park Farm the new finger post has been removed. Cllr O'Connor volunteered to have a look for it. Regarding ongoing issues with the wall along Footpath 2, the Clerk reported there has been no response to her letter from the owner of the adjacent property, The Ravelin; she was asked to chase them again. Hampshire CC do not appear have done their cutting yet, as agreed in the cutting schedule, Cllr Hebbbron would follow this up.

95/20 Roads and Traffic Report

Cllr Lambert gave an update. Correspondence has been sent to James Holt to arrange a meeting, however he has moved on so Cllr Lambert is awaiting a new contact. Cllr Dorn reported flooding in the ditch at the bottom of Crondall Lane that smells unpleasant. James Holt had said this is to be flushed out. Cllr Crookes suggested this issue be referred to the Flood Forum, Cllr Dorn would take this forward. Cllr O'Connor asked for an update on potholes. Cllr Lambert reported that they are being dealt with, but on a random basis, whereas Cllrs Lambert and Argent would prefer they were addressed 'en masse'. On a positive note, the quality of the repairs has improved.

96/20 Correspondence

Two CPRE magazines had been received which are available to anyone interested. Otherwise email correspondence has been circulated to councillors as usual.

97/20 Other Business

Cllr O'Connor pointed out that although responsibility for investigating parking solutions was suggested in the Roads and Traffic report of 27th July now no-one had been identified to do this. He hoped this would be remedied quickly.

Cllr Bryant reported an ongoing issue with flooding in the garden of 42 Ashley Close. Cllr Dorn confirmed he has this on his to do list.

Signed as a true record dated 23/09/19