

CRONDALL PARISH COUNCIL

MINUTES OF MEETING

Held on Monday 25th June 2018 in Crondall Church Rooms

PRESENT: Cllr C Dorn – Chairman
Cllrs D Argent, T Evans, C Hebborn, N Lambert, M Seary

APOLOGIES: Cllrs C Bryant, S O'Connor - Crondall Parish Council
Cllrs K Crookes, J Kennett - Hart District Council

IN ATTENDANCE: Mrs M Harris - Parish Clerk

There were no members of the public in attendance

The meeting commenced at 7.30pm and ended at 9.14pm

29/19 Declarations of Interest

Cllr Seary declared a non-pecuniary interest in the planning application for Penn Croft Farm.

30/19 Minutes of 21st May 2018 meeting

The Minutes were proposed for acceptance as an accurate record by Cllr Dorn seconded by Cllr Evans and **AGREED** (In Favour 5:1 Against). The Chairman signed the Minutes.

Matters arising from the 21st May 2018 meeting not covered by the agenda

31/19, 08/19 Enforcement Hook Cottage fence. The Clerk reported that Hart Enforcement were taking this matter forward and were working with the owner of Hook Cottage. It was expected that a planning application would be submitted.

32/19, 14/19 Article 4 Direction Employment Land. The Clerk reported that the Council's response to the consultation had been acknowledged.

33/19, 16/19 Fleet, Crondall and Crookham Welfare Trust. The Clerk reported that the new Trustee had accepted the nomination and was now in post.

34/19, 18/19 Hampshire County Council's proposed changes to school transport. The Clerk reported that on contacting HCC she had been advised that no information pertaining to Crondall was currently available as the School Transport policy was being updated. There was no known timescale for this. Following discussion the Chairman suggested that he would draft a note to HCC pointing out the particular problems for children from Crondall accessing Calthorpe Park School, to be copied to Cllr Glenn. This idea was supported by Council.

35/19 Announcements from the Chairman, Clerk, and Members questions received in advance.

There were no announcements or Members questions.

36/19 District Councillor's Report

There being no District Councillor in attendance there was no report.

37/19 Planning Applications

Applications were considered in line with the previously circulated Planning Report.

18/01072/HOU	The Retreat Heath Lane Ewshot GU10 5AW	Single storey side extension following demolition of existing single storey side elevation and removal of velux window in south elevation
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Cllr Seary advised that no neighbour objections had been received, he proposed **NO OBJECTION**, this was seconded by Cllr Argent and **AGREED** unanimously.

18/01231/FUL	Penn Croft Farm Penn Croft Crondall GU10 5PX	Change of use of building from agriculture to Class B8 Storage and Distribution use relating to the supply of modular refrigeration and cold store equipment, and change of use of part of yard to mixed B8 and agriculture use in associated with the proposed B8 use.
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Cllr Seary advised that as the proposed new tenant was already on site vehicle movements would reduce overall, however there would be one additional HGV delivery per month. Although concern was expressed about the suitability of the surrounding roads for HGVs it was pointed out that 30 tonne trailers and other HGVs use these roads on a regular basis. Cllr Dorn proposed **NO OBJECTION** this was seconded by Cllr Argent and **AGREED** (in Favour 5:1 Abstention).

18/01286/PRIOR	Itchel Home Farm Itchel Lane Crondall	Application for prior notification of agricultural or forestry development for a proposed new agricultural grain storage building.
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This is a prior notification. It was confirmed that the proposed barn, although larger and higher than the existing, was genuinely for agricultural use. Cllr Seary proposed **NO OBJECTION** this was seconded by Cllr Argent and **AGREED** unanimously.

18/01304/HOU	The Retreat Pankridge Street Crondall GU10 5RG	Loft conversion including insertion of Juliette balcony to front, velux cabrio balcony to rear, velux windows to sides and alterations to fenestration.
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When previously considered by Council CPC had commented on the fenestration and potential for overlooking. This had now been partially addressed by the use of velux windows. It was reported that the neighbours felt that this design was an improvement. Cllr Seary proposed **NO OBJECTION** subject to

- Particular attention to be given to the height and placement of the Velux windows in particular in relation to neighbouring properties and the potential for overlooking.

This was seconded by Cllr Hebborn and **AGREED** unanimously.

18/01347/HOU	Field View Croft Lane Crondall GU10 5QF	Proposed construction of single storey front, side and rear extensions.
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This is a substantial extension to the property bringing it and the garage closer together. Cllr Seary proposed **NO OBJECTION** noting

- 'Increased massing'
- Requesting a condition that the garage not be utilised for accommodation

This was seconded by Cllr Evans and **AGREED** (In Favour 5:1 Against).

38/19 Neighbourhood Plan Update

An Update Report had been circulated in advance. The chairman requested that any queries be sent to Cllr O'Connor for his reply on return from holiday. Cllr Lambert commented that there still seemed to be a lot of work to do, Cllr Dorn replied saying that the requirement for a Strategic Environment Assessment (SEA) had always been anticipated. Cllr Dorn mentioned the new European judgement which required additional Habitat Regulation Assessments (HRA) to be conducted. In response to a question Cllr Dorn stated that it was his understanding that the HRA could go ahead in parallel with the SEA.

Cllr Dorn advised that Council's next expected action would be to review the draft NP prior to public consultation and noted the clear requirement to respect confidentiality while councillor comments were considered. Cllr Lambert made the suggestion that this be placed in the public domain at least two weeks before any planned exhibition. This suggestion was endorsed by Council and the Clerk undertook to make Cllr O'Connor aware. The Update Report was **NOTED**.

38/19 Letter to the Planning Inspectorate regarding the effect of the submitted Hart Local Plan and other material issues on the Broden Stables Appeal.

A draft letter had been circulated in advance of the meeting, there being no further comments or amendments the letter was proposed to be sent by Cllr Dorn, seconded by Cllr Evans and **AGREED** (In Favour 5:1 Against).

39/19 Update from the Data Control Committee (DCC).

A further meeting had been held and Cllr Seary advised that good progress had been made against agreed actions. Required work to the Website and on the Privacy Policy was completed. Councillors' new dedicated CPC email addresses were awaiting the migration to a new hosting provider with more capability, which was in hand. Cllr Lambert asked whether he could keep his existing email address for Council business. Cllr Dorn advised that he would have a Crondall Parish e-mail address – this would enable him to keep Council business and his personal business separate and would be better for him should a request be made under GDPR or FOI. Cllr Argent reported that the ICO had confirmed that there was no requirement for councillors to register individually with the ICO. A further meeting of the DCC would be held in September and in the meantime it was hoped that Councillor training would take place.

40/19 Quotations for replacement gates, noticeboards and a seat in the bus shelter opposite the school.

The Clerk apologised that she had as yet only been able to source one quotation for gates. She would pursue this matter with a view to bringing quotations to the next meeting. The Clerk presented pictures and accompanying cost information on Noticeboard options. Following discussion Council chose the option offered by the Harry Stebbing's Workshop. Their tender was proposed for acceptance by Cllr Dorn, seconded by Cllr Seary and **AGREED** (In Favour 5:1 Against). Cllr Argent requested that the lettering be in a 'sans serif' font.

A picture of the proposed bench seat for the bus shelter was displayed. Cllr Dorn proposed that it be purchased, this was seconded by Cllr Hebborn and **AGREED** unanimously.

41/19 Dog Signage and Poo Bag Dispensers

One further dispenser remains to be installed. Cllr Seary planned to hand over the signs to Cllr Evans (Environment Lead) for installation. Cllr Argent expressed the hope that both would be completed by the next meeting.

42/19 Payments and Purchases to be made.

Five items totalling £3,258.78 were proposed for authorisation and payment by Cllr Argent, seconded by Cllr Hebborn and **AGREED** unanimously. Cllr Evans mentioned that the War Memorial now looked much better after being cleaned. Cllr Dorn advised that he was looking at ways to try and avoid it being 'dumped on' by large birds. Cllr Lambert felt there were still some dark patches that could have been better cleaned. The Clerk was requested to circulate the report and 'before and after' pictures.

43/19 Purchase Authorisation Requests

These had both been **AGREED** previously see Agenda Item 40/19.

44/19 Income and Expenditure report for April-May and Balance Sheet at 31/05/18

There were no questions and the Report was **NOTED**

45/19 Bank Reconciliation

The Clerk confirmed that she had undertaken an independent examination of the Bank Reconciliation for May 2018. No questions were raised. Council **NOTED** the Clerk's report.

PARISH COUNCIL REPORTS

46/19 Estates Report.

The Clerk's Estates Report was taken as read. There had been some difficulties reported with the new contractor undertaking the cricket wicket maintenance. Cllr Lambert stated that similar

problems had been experienced by the Village Hall. The Clerk was requested to write to the Cricket Club asking them to remedy the situation. Cllr Lambert expressed concerns that the cricket outfield boundary was too near to the sports wall, additionally he felt the Jubilee seat was in poor condition and should be cleaned. Council **NOTED** the report.

47/19 Memorial Applications and Burials.

The Clerk's previously circulated report was taken as read. The Clerk expressed her frustration that some Funeral Directors arrange funerals with families without first checking that it's a suitable date for Sean etc., it seems they are confused between the PCC and the Parish Council. It was agreed that the Clerk would mention this to the vicar and contact Funeral Directors to ask for their cooperation. Some graves were noted to be sinking and it had been agreed that more top soil would be ordered in the Autumn to 'top up' these graves in order that they could be re-seeded. Council **NOTED** the report.

48/19 Footpaths

Cllr Hebbbron advised that the annual cutting had yet to be done but was due this month. On FP4 complaints have been received about the size of the hedges, which belong to two local farmers. Cllr Dorn asked Cllr Hebbbron to speak to the landowners. Cllr Hebbbron expressed disappointment that Hampshire was not chasing landowners to fulfil their responsibilities. Cllr Hebbbron also advised that some paths would appear overgrown at present due to the time of year.

49/19 Traffic and Highways

Cllr Lambert advised that he has been in discussion with HCC regarding the area on Glebe Road to the rear of the school. Plans are in place to remove shrubs to improve sightlines, also the adjustment of parking bays and installation of Dragon's teeth. Discussion is taking place with Hart regarding painting zigzags on the road. He advised Council that Farnham Road from the County Boundary at the junction with Dora's Green Lane is due to be resurfaced all the way to Clare Park. Cllr Lambert is trying to get some specific information on the works programme for Crondall. He stated that he is disappointed about the delay between 'marking' potholes to the time of their repair (if at all) as well as the poor quality of some repairs.

50/19 Correspondence

Correspondence received during the month had been circulated to Councillors by e-mail. The Clerk highlighted a request for support from the Mission to Seaman and details of the next phase of the Esso Pipeline consultation.

51/19 Other Business

External Auditor – In response to a question the Clerk advised that nothing had been heard as yet.

Pavilion Cleaner – The Clerk reported no progress

Crondall Litter Pick 11am Sunday 1st July – Council agreed to endorse the Litter Pick organised by local resident Geoff Reeve. A suitable Risk Assessment and guidance for volunteers had been completed.

Bonfires – Cllr Evans stated that she had been approached by two local residents complaining about inconsiderate bonfires. Cllr Dorn explained that it was Hart that had the enforcement powers and that anyone with a significant problem should consider reporting it to Hart via the Environmental Health links on their website

52/19 In Committee (Confidential Minute)

Council discussed a Staffing matter and agreed on a future course of action.

Signed as a true record dated 30 /07/2018