

CRONDALL PARISH COUNCIL

MINUTES OF MEETING

Held on Monday 26th February 2018 in Crondall Church Rooms

PRESENT: Cllr C Dorn – Chairman

Cllrs D Argent, C Bryant, T Evans, C Hebbron, N Lambert, S O'Connor, M Seary

IN ATTENDANCE: Cllrs K Crookes, S Gorys, - Hart District Council

Patricia Hughes – Joint CEO Hart District Council

Mrs M Harris - Parish Clerk

There was 1 member of the public in attendance at the start of the meeting

The meeting commenced at 7.30pm and ended at 9.50pm

229/18 Welcome

The Chairman welcomed Patricia Hughes to the meeting; Mrs Hughes explained that she was trying to get out to more meetings in the local community. At the Chairman's request she agreed to speak to Council and to answer questions.

230/18 Declarations of Interest

Cllr O'Connor declared a non-pecuniary interest in the Planning Application for Muscari, Heath Lane.

231/18 Minutes of 29th January 2018 meeting

The Minutes were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr Argent and **AGREED** unanimously. The Chairman signed the Minutes.

232/18 In-Committee Minutes of 29th January 2018

The Minutes were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr Argent and **AGREED** (In Favour 7 : 1 Against). The Chairman signed the Minutes.

Matters arising from the 29th January 2018 meeting not covered by the agenda

233/18, 201/18 - Construction Method Statements. The Clerk reported that having contacted Hart District Councillors regarding this matter she had received an e-mail from Hart's Planning Manager requesting further details of CPC's concerns. This had been supplied. Cllr Lambert asserted that he had not been involved in this process. The Clerk advised that in line with all councillors he had been communicated with by e-mail and asked for his comments, however since he was no longer Planning Lead her principle contact in this regard had been with Cllr Seary. Cllr Lambert protested and was further advised by the Clerk that the comments he was referring to on the Hart website (in relation to 2 Pankridge Street) had been sent to Hart planning with his full agreement and knowledge.

234/18, 211/18 – Broden Stables Appeal response. Despite some confusion regarding deadlines the Council's response was submitted and acknowledged as received. The outcome of the Appeal is awaited.

235/18 Appointment of Highways and Communication Leads

It having been established that Cllr Argent was willing to retain representative responsibility for Lighting the Chairman sought expressions of interest as Hants CC / Roads representative; Cllr Lambert being the only candidate he was proposed for the role by Cllr Argent, seconded by Cllr Hebborn and this was **AGREED** unanimously.

Cllr Dorn proposed that Cllr Evans take on the Communications Lead role (not including IT), this was seconded by Cllr O'Connor and **AGREED** unanimously.

The revised Planning Lead Role Procedure (which had been circulated for comment prior to the meeting) was proposed for acceptance by Cllr Dorn, seconded by Cllr Evans and **AGREED** unanimously.

236/18 Appointment of Trustee to the Crondall Trust

At the request of the Trust Council considered the re-appointment of Honor Porter as a Trustee for a further four year term. This was proposed by Cllr Dorn, seconded by Cllr Evans and **AGREED** unanimously.

237/18 Announcements from the Chairman, Clerk, and Members questions received in advance.

There were no Members Questions.

The Clerk asked that in future when papers were to be circulated by Cllrs after the main items (and the Agenda had already been sent out) that these be sent directly to all councillors with a copy to the Clerk. This would avoid any further delays if the Clerk was not able to check her e-mail over the weekend.

The Clerk reported that she had attended training on the GDPR. Cllrs Argent and Dorn would attend in March after which Council would be advised on any necessary changes required to comply with the new regulations.

238/18 Hart Joint CEO Patricia Hughes

Mrs Hughes thanked CPC for allowing her to speak. She advised that the Hart Local Plan consultation was underway. A new Waste contract had been agreed, the name of the contractor would be published the following day. She anticipated that this would lead to an improvement in service delivery. A new Corporate Plan has been adopted as a part of which the Council is about to embark on a corporate peer review managed by the LGA. A 'balanced' budget has been agreed taking advantage of the £5 maximum increase in Council Tax for Band D allowable in Government guidelines resulting in a level of Council Tax that remains among the lowest in the country. Mrs Hughes additionally took the

opportunity to advertise a forthcoming Affordable Housing Information event on 8th March, aimed at those wishing to get on the housing market but without the ability at present to do so. Cllr Lambert stated that there was a need for review of the allocation policy, Mrs Hughes said that he should take this request to the Housing Team.

In response to a question from Cllr O'Connor Mrs Hughes advised that she was aware of the claims of the CEO at East Hants regarding their significant budget savings and asset maximisation, however she cautioned that not every initiative that had been started had been successful. Hart was monitoring East Hants progress and learning from them whilst continuing with their own cost cutting and service sharing activities. The sharing of services was particularly useful in ensuring improved business continuity and resilience for Hart as a small council. Additionally the new Leisure Centre was a means of revenue generation for the Council.

Cllr Lambert queried the fate of project INTEGRA. Mrs Hughes advised that as she had limited knowledge of this area she would need to give a written answer. She advised that Hart was the highest percentage recycler in Hampshire and she believed their new contractor would be bound by the same restrictions re recycling specific products as the old one; they would however be responsible for communication and education regarding recycling.

Cllr Lambert asked whether the road sweeper was still operational, Cllr Crookes advised that it was and the rota was on Hart Council's website.

Cllr Argent asked about the current arrangement of joint CEOs. Mrs Hughes stated that the arrangement was permanent until one of them resigned, retired, was sacked or made redundant! Cllr Crookes interjected to say that although at first councillors were sceptical, the arrangements are working well.

239/18 District Councillor's Report

In response to Cllr O'Connor's question about the possibility of increased commercialisation Cllr Gorys advised that the proposal that Hart set up a Housing vehicle in order to be more commercial had not been taken forward. The comparison of East Hants with Hart was briefly referred to in particular with Cllr Argent pointing out that setting up services with adjoining councils was self-limiting as a means to make savings due to competition. Mrs Hughes agreed saying that Hart already has 70% shared services with little left to sell to anyone else.

240/18 Planning Applications

Applications were considered in line with the previously circulated Planning Report.

18/00272/HOU	The Old Parsonage Church Street Crondall GU10 5QQ	To replace the existing deteriorated lean-to timber shed/workshop with a new timber studio/workshop sited away from the wall
18/00273/LBC		Listed Buildings application for same.

Cllr Seary advised that this had been brought to planning because the property was listed and within the Conservation Area. He advised that the new shed would be an improvement on the one to be removed. Cllr Seary proposed **NO OBJECTION** requesting that

- *A condition be imposed such that the 'shed' remain ancillary to the dwelling house*

This was seconded by Cllr Dorn and **AGREED** unanimously.

18/00374/LDC	7 Green Springs Crondall GU10 5RB	Formation of bedroom on first floor, insertion of window in side elevation and insertion of french doors and flush Juliette balcony to rear elevation
--------------	--------------------------------------	---

Cllr Seary advised that this was an application for a Certificate of Lawful Development as it was principally only an internal configuration change. Cllr Dorn proposed **NO OBJECTION** this was seconded by Cllr Dorn and **AGREED** (In Favour 5 : 3 Against).

18/00005/PREAPP	Redfields Plant Centre Bowling Alley Crondall	Redevelopment of site for B1c and B8 units.
-----------------	--	---

Cllr Seary explained that this is a pre-application for a site that already has planning permission for significant changes. There was a brief discussion about the location and the intensification of use that was proposed, which would result in significantly more vehicles using the site than at present. Cllr Lambert felt that Council should be supporting the development of local businesses. Cllr Seary proposed **OBJECTION** stating

- *RUR2 applies and there is insufficient evidence that this site deserves to be an exception.*

This was seconded by Cllr Argent and **AGREED** (In Favour 5 : 3 Against).

18/00089/PREAPP	Muscari Heath Lane Ewshot GU10 5AW	Pre-application. One new dwelling
-----------------	---------------------------------------	-----------------------------------

Cllr Seary advised that this was a pre-application to build a very small property on a site which was currently used as a builder's yard. He proposed that there was insufficient information to make a comment at this time This was seconded by Cllr Argent and **AGREED** (In Favour 5 : 2 Against : 1 Abstention).

241/18 Neighbourhood Plan Update

Cllr O'Connor spoke to his Update Report which had been circulated in advance. There had been no NPWG meeting since the last Council meeting. The NP section of the CPC website had been fully updated with an additional Q&A. He reported that the technical Screening document is nearly ready to include in the Pre-Submission Plan (PSP) which will need the selected sites included. The indicative Local Gap area has been redefined with the help of the consultant and is now somewhat wider than before. The Local Gap is under discussion with Hart as they have not included this in their Local Plan.

Cllr O'Connor proposed a way forward regarding the completion of the PSP to ensure Council's input and agreement. He proposed that

- The documents would be shared electronically
- Iterations would be made as comments were received
- Prior to the start of the formal process a closed meeting of the NPWG and CPC would consider the 'finalised' documents

The completed PSP would then be subject to a formal vote at Council before being submitted

Cllr Dorn said that there should be an expectation that as soon as the PSP is agreed it rolls quickly into consultation. Cllr Lambert requested to see a number of documents. Cllr O'Connor reiterated that these were on the website and he also had hard copies of some that had been requested which he would pass to Cllr Lambert at the end of the meeting. Cllr Argent suggested that Cllr Lambert put together a list of the documents he wants.

Cllr O'Connor stated that as soon as documents were in a reasonable form they would be sent out by e-mail for observations and iteration, during which time a meeting would be set up as proposed. Cllr Dorn asked whether a pre-draft would be ready within two weeks, Cllr O'Connor advised that this would be the case however the screening work by Hart which was continuing in parallel may require some changes. Hart were unable to commit to a particular timescale due to other commitments. Cllr O'Connor proposed that when ready there would be a launch event for the PSP consultation.
1 member of the public left the meeting at 8.40pm.

Cllr O'Connor reported that a portion of the NP Grant was required to be refunded as it was not spent within the timeframe given. Further Grant funding would be applied for in April 2018.

242/18 NP Site Selection - Process and Down Selection.

The document had been circulated prior to the meeting and Cllr Lambert enquired what the difference was between Issue 1 and Issue 2. Cllr O'Connor responded that Issue 1 was used for the NPWG to work through the process and Issue 2 replicates this in a form which enables the site selection methodology to be agreed. Cllr O'Connor went through the circulated documents and explained the methodology by which the figure of 40 – 45 units had been calculated. The scored and ranked list of sites was then interrogated intelligently with the desired outcome of 40 – 45 units in mind, in order to achieve the Site Selection which had been circulated to Council. Cllr O'Connor went through each site that had been positively ranked and explained why they had either been included or not, in the final selection. This included a consideration of the percentage of affordable

homes generated. Cllr Argent proposed that this was a good document which should be approved by the Council. This was seconded by Cllr Seary and **AGREED** (In Favour 6 : 2 Against).

243/18 Response to the Hart Local Plan Strategy and Sites 2016-2032 consultation

An initial draft response had been circulated to councillors in advance of the meeting. Cllr Dorn proposed that councillors took their time to read the documents and consider the draft response and then make any additional comments. These would then be drawn together by the Clerk and placed in the appropriate format for the Hart consultation response forms before being circulated to Council for any final comments and submission; there being no time before the consultation deadline to consider this matter at a future Council meeting. Cllr Lambert made it clear that he was not happy with this proposal. Cllr Dorn's proposal was seconded by Cllr Hebbron and **AGREED** (In Favour 7:1 Against).

Patricia Hughes and Cllr Gorys left the meeting at 9.05pm

Cllr Dorn stated that he had recently been approached by Winchfield Parish Council regarding their response to the Hart Local Plan. They had engaged professional help and were seeking to challenge the Plan requirements for such a large number of units. They want to see Policy SS3 'relating to a new settlement', removed from the Plan. They have no wish to break the Plan but are seeking a letter of support from local parishes indicating to the Planning Inspector a coherent response from the 5 neighbouring parishes on this issue. Cllr Argent asked whether supporting this approach might have any effect on Crondall's NP. Cllr O'Connor responded saying that Daryl Phillips is on record as saying that he doesn't think Hart will ever need to use this option in which case it is questionable why it needs to be in the Plan. It was also advised that access is very difficult in Winchfield and that the vision of a coherent 'town / garden village' is unrealistic. Cllr Crookes stated that there are sufficient properties in the pipeline to ensure that the Regulation 19 consultation numbers can be met without SS3. Cllr Seary expressed the view that we should support other rural Parishes. Following further discussion on timings and numbers Cllr Dorn proposed that Crondall Parish Council write in support of Winchfield Parish Council's submission to the Hart Local Plan consultation, with the letter to be drafted by the Chairman and the Clerk. This was seconded by Cllr Hebbron and **AGREED** (In Favour 7:1 Against).

Cllr Crookes left the meeting at 9.22pm

244/18 Proposal to appoint a Pavilion cleaner

Due to lack of information this matter was deferred to a future meeting.

245/18 Update on the provision of Dog Signage and Poo Bag Dispensers at the Council's recreation sites.

Cllr Seary apologised for the lack of progress on this matter.

Cllr Lambert left the meeting at 9.25pm

246/18 Council's Risk Register

The Clerk explained that the Internal Auditor had requested that consideration of the Risk Register be brought forward from March. The Clerk explained that the Register been fully updated including reference to the General Data Protection Regulations GDPR which come into force in May 2018. Following a brief discussion the Risk Register was proposed for approval by Cllr Dorn seconded by Cllr Seary and **AGREED** unanimously.

247/18 Payments and Purchases to be made.

The Clerk explained that the Distribution Board in the Pavilion had been found unsuitable for refurbishment and had had to be replaced. The costs of this are included in the list of payments for approval. Ten invoices totalling £7,415.64 were proposed for authorisation and payment by Cllr Argent, seconded by Cllr Dorn and **AGREED** unanimously.

248/18 Purchase Authorisation Requests

There were no purchase authorisations.

249/18 Income and Expenditure Report.

There were no questions and the report was **NOTED**.

250/18 Bank Reconciliation

The Clerk confirmed that she had undertaken an independent examination of the Bank Reconciliation for January 2018. No questions were raised. Council **NOTED** the Clerk's report.

PARISH COUNCIL REPORTS

251/18 Estates Report.

The Clerk's Estates Report was taken as read. Council **NOTED** the report.

252/18 Memorial Applications and Burials.

The Clerk's previously circulated report was taken as read. Council **NOTED** the report.

253/18 Footpaths

Cllr Hebborn advised that he walks the paths regularly. Footpath 48 has been ploughed this had been reported to HCC. The beech hedge adjacent to Footpath 4 is encroaching the path. Cllr Hebborn will monitor this as the hedge owner may need to be approached to cut it back.

254/18 Flood Forum Notes

The reported Environment Agency initiative was welcomed. It was hoped that a trench could be dug to the rear of Ashley Close to alleviate flooding from field run-off. The owner of the land was being sought.

255/18 Correspondence

Correspondence received during the month had been circulated to councillors by e-mail.

256/18 Reports of Representatives

This item will be removed from future Agendas as not having been found to be useful.

257/18 Other Business

Hard copy Local Plan response forms

Cllr Evans agreed to talk to the Parish Office about hosting these.

Coxbridge Farm, Farnham

Cllr O'Connor raised awareness of the proposals which he believed would affect Crondall particularly in relation to traffic.

Local Plan Reg 19 meeting

Cllr O'Connor reported that he had attended the meeting.

200th anniversary of Crondall School

Cllr O'Connor pointed out that 2018 was the 200th anniversary of the setting up of Crondall School. He was unsure whether the school were aware of this. There was nothing about the school's history on their website. Cllr O'Connor planned to approach the school regarding this important anniversary. Council was made aware that the current head teacher is leaving the school at Easter.

Signed as a true record dated 26/03/2018