

## CRONDALL PARISH COUNCIL

### MINUTES OF MEETING

Held on Monday 27<sup>th</sup> July 2015 in Crondall Church Rooms

**PRESENT:** Cllr C Dorn – Chairman  
Cllrs D Argent, C Bryant, I Fortune, C Hebborn, N Lambert, M Roberts

**APOLOGIES:** Cllr Groslin, Crondall Parish Council  
Cllr Kennet, Hart District Council

**IN ATTENDANCE:** Cllr K Crookes and Cllr S Gorys - Hart District Council  
Mrs M Harris - Parish Clerk

There were no members of the public in attendance

The meeting commenced at 7.32pm and ended at 10.15pm

#### 62/15 Declarations of Interest

Cllr Dorn reminded Council that he had a small consultancy role working for Hart District Council (HDC) assisting them with their schedule management for the production of the Local Plan.

#### 63/15 Minutes of 22<sup>nd</sup> June 2015 meeting

The Minutes were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr Argent and **AGREED** unanimously. The Chairman signed the Minutes.

#### 64/15 Minutes of the In-Committee meeting 22<sup>nd</sup> June 2015

The Minutes were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr Argent and **AGREED** unanimously. The Chairman signed the Minutes.

#### Matters arising from the 22<sup>nd</sup> June 2015 meeting not covered by the agenda

**65/15, 33/15 Croft Lane Damage** - There has been no response from HDC.

**66/15, 34/15 Letter to owners of Old Parsonage Meadow** - no acknowledgement had been received.

**67/15, 36/15 Fencing to the rear of the houses at Chaundlers Croft** – see Estates Report

**68/15, 37/15 Lighting replacement progress** – It was noted that several more lights had now been replaced and included shields. It was reported that two lights were still 'day burning', the Clerk was requested to chase up the work promised on these. Cllr Lambert enquired whether we could get out of the contract which he perceived was not delivering what was promised. Cllr Argent agreed to investigate whether this was possible and any penalties that might be incurred.

**69/15, 39/15 Dippenhall Street flooding** – Cllr Groslin had circulated a note from the last site meeting. It is understood that Thames Water is now committed to clearing the sewer 'properly'. Cllr Lambert stated that there was a problem with water flooding down Croft Lane emanating from the school as water was being piped through the wall onto the road, he was requested to report this through the HCC website.

**70/15, 49/15 Parish Footpath Map** – the printing of a replacement map is in progress. Cllr Fortune is meeting with a local historian to look at the possibilities for creating further information of interest.

**71/15, 60/15 English Rural Housing** – the Clerk has yet to draft and send the letter required.

**72/15 Announcements from the Chairman, Clerk, and Members questions received in advance.**

The Clerk advised Council regarding a future wedding booking for Hook Meadow at which an adult bouncy castle etc. would be used. Cllr Lambert enquired what had been charged for the use of Hook Meadow and the Clerk responded with the current rates, £30 per day for members of the Parish and £150 per day for everyone else.

The Chairman advised that there had been a number of recent break-ins in the area especially of vans and sheds.

**73/15 Representations by the public**

There were no representations.

**74/15 District Councillors' Report**

Cllr Crookes advised that the yearend out-turn at Hart showed an underspend, with good financial control overall. The proposal for a new Leisure Centre in Hitches Lane had been given the go-ahead. The development of the Local Plan is progressing. Hart was pleased to have won a Planning Appeal at Hop Gardens in Hook demonstrating their robust housing supply locally and that their existing reserved policies still have strength. By contrast Neighbourhood Plans will have no weight until they are adopted as part of the Local Plan. In response to a question Cllr Crookes confirmed that the land supply data is updated on a regular basis, officers are aware of its importance and refresh monthly. A report on progress on the Local Plan is due with cabinet in September.

**75/15 Planning applications**

Cllr Lambert presented the applications

|              |                                                    |                                       |
|--------------|----------------------------------------------------|---------------------------------------|
| 15/01488/HOU | Marsh Farm Cottage Bowling Alley Crondall GU10 5RJ | Erection of a detached double garage. |
|--------------|----------------------------------------------------|---------------------------------------|

There was discussion regarding whether this new garage might be affected and/or affect local flooding, however it was generally agreed that this had been covered in the planning application. Cllr Lambert proposed **NO OBJECTION** subject to:

*Flood Defence Consent*

This was seconded by Cllr Fortune and **AGREED** (In Favour 5:2 Against).

|              |                                                 |                                                                |
|--------------|-------------------------------------------------|----------------------------------------------------------------|
| 15/01707/HOU | Hartfield House Redlands Lane Crondall GU10 5RF | Remove existing conservatory for single storey rear extension. |
|--------------|-------------------------------------------------|----------------------------------------------------------------|

Cllr Lambert proposed **NO OBJECTION** subject to:

*Approved flood risks implemented and a Construction Method Statement, due to the highway parking difficulties in this area. The extension shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling.*

This was seconded by Cllr Bryant and **AGREED** (In Favour 6:1 Abstention).

|              |                                                     |                                                                                                                                    |
|--------------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 15/01615/HOU | The Old Vicarage Church<br>Street Crondall GU10 5QQ | Erection of a new extension to the kitchen to provide a garden room and gazebo. Alterations to garage to improve accessibility.    |
| 15/01616/LBC | The Old Vicarage Church<br>Street Crondall GU10 5QQ | Erection of a new extension to the kitchen to provide a garden room and gazebo and alterations to garage to improve accessibility. |

There was considerable discussion regarding this application part of which was found to be acceptable but part not. Cllr Dorn proposed **OBJECTION**

- *The Parish Council is concerned that this is slow over-development of the site, but had no specific issues with the gazebo and associated extensions at the northern end.*
- *At the southern end of the site, the existing "open" garage/barn style is much preferred.*
- *The proposed removal of an ancient wall is strongly discouraged and not consistent with the approach taken to other Listed Buildings in the village (where alterations have sought to preserve ancient fabric).*
- *The proposed "Roller Shutter" doors are not appropriate for the Conservation Area, a 3-panel white, side-hinged wooden door similar to the existing would be a better alternative, if the "open" style is to be lost.*

This was seconded by Cllr Fortune and **AGREED** (In favour 6:1 Abstention).

#### **76/15 Parish Amenities Consultation**

The Chairman took the opportunity to explain to the Ward Councillors present the reasons for conducting the 'consultation'. He reported that 32 people had attended the consultation event and 18 questionnaires had been returned. There was in general a fairly consistent view of the 'issues' facing the village at the present time, these were

- Traffic
- Parking
- Dog Fouling
- Other more individual matters

It was noticeable that there were almost as many strongly held views as respondents, with ideas favoured by some e.g. speed ramps and 'pinch-points' being unacceptable to others. Any proposals for traffic and parking solutions would need to be looked at in much more detail, although there seemed to be agreement that signage and width restrictions limiting access for HGVs would be welcomed.

Cllr Lambert felt that the views of only 18 residents was not a mandate and that this could wait until the development of a Neighbourhood Plan. It was agreed that some of the matters raised might be dealt with through the creation of a Neighbourhood Plan, however there was some concern that the small number of local residents involved on this occasion might not bode well for cooperation with the creation of a Neighbourhood Plan. As the numbers involved in this exercise weren't great it was suggested that the highlighted issues be recorded on the parish website stating that any more responses through the Clerk would be welcomed. Cllr Hebborn stated that whilst the Council did not have a mandate to move forward on any specific issue it was good to have got some feedback.

Cllr Dorn proposed that the top five issues would be sent to Hart to assist their guidance for section 106 spend and that these would also be published on the Parish Council's website. This was seconded by Cllr Bryant and **AGREED** (in Favour 6:1 Against).

#### **77/15 Crondall Conservation Area Working Group**

Cllr Lambert expressed concern about the make-up of the group, he wished to ensure that the focus was on the whole of the Conservation Area and not just Old Parsonage Meadow. It was confirmed that Council's agreed resolution at a previous meeting (minute 375/14) was that both the Crondall Society and the Conservation Area Action Group would be invited to be members, alongside a representative from Hart. Cllr Roberts stated that if Cllr Lambert was unwilling to lead the group under these terms then Council could look for another volunteer. Cllr Argent expressed disappointment that there had as yet been no progress. Cllr Gorys had experienced some difficulty in the request for Hart to provide a representative as the Conservation Area Plan is now 6 years old and should really be re-visited and refreshed. Cllr Dorn suggested that Council might wish to budget some money to achieve this, however time was of the essence given new planning applications were arriving all the time.

Cllr Gorys felt that if the Working Group was to have real teeth it really needed to be set up as a formal body by the Council, it was explained to him that this was a formal Working Group of the Parish Council. Councillors believed that the idea of the Group was to push forward general ideas to do with the Conservation Area and that the group would act as a working party under the auspices of the Parish Council.

Cllr Gorys asked whether there were any Terms of Reference as there were none referred to in the Conservation Plan; he also thought it would be an idea to get Hart's Conservation Officer involved. After further discussion Cllr Lambert agreed to lead the Working Group and to develop the Terms of Reference for the Group, Cllr Gorys volunteered to facilitate the Conservation Officer to assist with setting the Terms of Reference. Cllr Dorn made it clear that things needed to happen before the next Council meeting in August.

#### **78/15 The development of a Neighbourhood Plan**

Cllr Lambert spoke to a presentation highlighting the purpose of the Plans but also highlighting the difficulties. The floor was opened for discussion. Cllr Argent wondered whether having a Plan would give Council more control. Costs were discussed and Cllr Dorn advised that there was an £8,000 grant available for consultant support (but a rumour that all the good consultants were already busy). Cllr Bryant asked whether it was worth the bother. Cllr Hebborn felt it would take at least 2/3 years to complete by which time it might be too late. The initial starting point has to be Hart's housing allocation to the Parish and at the present time this is unknown. Cllr Dorn noted that the core issue was whether the Parish could afford not to have one.

The Clerk advised that embarking on a large project before the next Parish election could create problems for the next Council. Some doubt was also expressed about whether there were sufficient committed individuals in the village to do the necessary work. It was agreed that Cllr Dorn would approach the chairman of the Odiham Neighbourhood Plan Group to get some further insight into the process, personnel requirements, timescales etc. he would also try to establish what help would be available from Hart.

*Cllr Crookes and Cllr Gorys left the meeting*

#### **79/15 Finance - Payments and Purchases to be made.**

The payments and purchases to be made were proposed by Cllr Dorn, seconded by Cllr Roberts and **AGREED** unanimously.

Cllr Lambert had recently inspected the last year's accounts and queried a miscellaneous £1,000 income. Cllr Argent replied that he believed this to be from Crondall triathlon towards the Play Area. Cllr Lambert responded that he didn't think this was the case as he believed he had seen this separately recorded. Cllr Argent agreed to check the income source. Cllr Argent asked that in future finance queries be made in advance and in sufficient detail so that he can prepare answers.

#### **80/15 Finance – Balance Sheet**

The Income and Expenditure and Balance Sheet report to the end of June 2015 was **NOTED**.

#### **PARISH COUNCIL REPORTS**

##### **81/15 Estates report.**

It was reported that the fence to the rear of Chaundlers Croft required specialised equipment for its removal. Cllr Lambert queried why Council was doing this work as there had only been one complaint and the fence marked the boundary of someone's property. After a brief discussion Cllr Roberts proposed a maximum budget of £75 to get the job done, this was seconded by Cllr Dorn and **AGREED** (In Favour 5:2 Against).

Cllr Bryant requested permission for the groundsman to formally close the Play Area whilst he was mowing it. This was agreed. The Clerk would design some suitable notices for the groundsman to use. It was suggested that the groundsman complete this at the same time each week and that this be advertised on the council's website.

With the increased use of Hook Meadow the need for a large rubbish bin was highlighted. The Clerk was asked to obtain a quotation and also to establish whether the bin could sit beside those of the Village Hall?

The Clerk was requested to chase the Crondall Cricket Club to complete the installation of the Ball Stop fencing and hedge cutting.

Cllr Dorn thanked Cllr Bryant for his report.

##### **82/15 Memorial Applications and Burials.**

The Clerk's previously circulated report was taken as read.

##### **83/15 Faster Broadband**

Since the last meeting the Crondall exchange has been updated. Speeds should have improved for direct customers of BT.

##### **84/15 Flood Reports**

Cllr Dorn reported that the minutes of the last meeting had been distributed and he felt that progress was being made with regard to the Dippenhall sewer.

##### **85/15 Correspondence**

A local resident had asked that the Council discuss his complaint re noisy night flying and the response he had received from RAF Odiham. Council felt that there was little they could do and the complainant should take the matter up with Flying Complaints.

The complaint from an attendee at the Amenities Consultation event was noted. It had been difficult to ensure that everyone had the time they wanted talking to a member of the Council but it was pointed out that everyone had the opportunity to make their views known in writing. Council apologised if the resident felt that their views had not been heard.

There was continued e-mail correspondence in relation to speeding traffic in the area of the Mill Lane junction on the A287, Cllr Dorn wondered whether it might be possible to use SID there in its "stealth" mode to try to obtain more substantive evidence.

##### **86/15 AOB:**

*Village Hall Toilets*

Cllr Lambert reported that visitors to the play area were still using the Village Hall toilets.

*Lady Brammall*

Council noted the recent death of Lady Bramall and expressed their condolences to her family.

*Events Calendar*

Cllr Dorn passed on congratulations on the new village calendar from the Headmistress of the School. It was hoped all Village Events including school events would soon be posted on the Council's website Events Calendar.

Signed as a true record ..... dated 24/08/2015