

CRONDALL PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Monday 16th December 2019 in Crondall Church Rooms

PRESENT: Cllr C Dorn – Chairman
Cllrs D Argent, C Hebbron, N Lambert, S O'Connor,

APOLOGIES: Cllrs Bryant, Freeman-Griffiths and Roberts
Cllr Glen – Hampshire County Council
Cllr Kennett - Hart DC

IN ATTENDANCE: A Angove - Parish Clerk
Cllr Crookes – Hart DC

There were five members of the public in attendance at the start of the meeting.

The meeting commenced at 7.34pm and ended at 9.17pm.

163/20 Declarations of Interest

Cllr Dorn declared a nonpecuniary interest in the CPC discussions regarding the village shop planning application.

164/20 Minutes of 25th November 2019

The Minutes for the Council meeting were proposed for acceptance as an accurate record by Cllr Dorn, seconded by Cllr O'Connor and **AGREED UNANIMOUSLY**. The Chairman signed the Minutes.

165/20 Matters Arising

148/20 Planning Applications: Clifton Barns

The Clerk confirmed that the updates to planning decisions had been actioned and a response to the above planning application submitted to Planning at HDC. A question was raised why all comments relating to this application had seemingly been removed from the website. The Clerk agreed to look into this.

166/20 Announcements from the Chairman, Clerk, and Members questions received in advance

There were no announcements or questions.

167/20 District Councillor's Report

Cllr Crookes provided an update on progress with the proposed Shapley Heath development, including news that HDC had successfully bid for funding to support the development. A further meeting was being held on 17th December to review an updated governance paper and engage the community.

Cllr Crookes also updated the meeting on the ongoing HDC review of car parking charges.

Cllr Lambert raised a question about road sweeping services in Crondall, which he said were poor. Cllr Crookes responded that this issue had previously been raised by Cllr Lambert, and that there was a schedule of road sweeping published by HDC. Cllr Crookes also noted that some roads were difficult to sweep properly due to being narrow or having too many cars parked.

168/20 Representations by the public

None

169/20 To approve and appoint two Councillors to the Staffing Committee

Cllr Dorn proposed that Cllrs Hebborn and Roberts join Cllr Argent on the Staffing Committee, having spoken privately with both Cllrs beforehand. Cllr O'Connor seconded. AGREED UNANIMOUSLY.

170/20 To approve and appoint a Councillor as Communications Lead

Cllr Dorn proposed that Cllr Roberts to take over the position as Communications Lead previously held by Cllr Evans. Seconded by Cllr Hebborn. AGREED UNANIMOUSLY.

171/20 Planning Applications

Applications were considered in line with the previously circulated Planning Report and presented by Cllr Dorn.

19/02663/HOU	2 Bramble Bungalows Well Road Crondall GU10 5PP	Demolition of part of the rear dormer and erection of a first floor rear extension.
The report proposed that the Council Object, on the basis of: - the proposal is not of good design – the building does not lend itself to this second storey flat roof extension; - is not of an appropriate scale and would be overbearing to the neighbouring property (1 Bramble Cottages) Cllr Dorn proposed as listed. Seconded by Cllr Hebborn In Favour 4 : 1 Against		
19/02612/HOU	Oakleigh Pankridge Street Crondall GU10 5QU	Demolition of existing utility room and conservatory and erection of a single storey rear extension and render to exterior.
Cllr Dorn proposed NO OBJECTION subject to construction method statement Seconded by Cllr O'Connor and passed unanimously.		
19/02596/PREAPP	Crondall Village Stores Pankridge Street Crondall GU10 5QZ	Convert ground floor retail into residential use incorporating existing separate first floor flat to form one x 4 bedroom dwelling with external alterations, we would request a site meeting with planning and conservation officers.
Recommendation: Write to Hart DC to request that any pre-application advice they provide requests the Applicant to include in any application: - Historical Report on the impact of losing a use that has a long history in Crondall and the effects on the Conservation Area of changing the use of the building to residential; - Car Parking Plan to ensure no likely significant effects to neighbouring properties and the Conservation Area from car parking (covering both occupiers and visitors); - Retail Impact Report on the loss of the shop and the impact on the needs of the local community, including whether there is a suitable alternative that can meet those needs; and		

Justification as required by Saved Policies CON 13 and RUR 17 and draft Policy I5		
Cllr Argent proposed we proceed as RECOMMENDED Seconded by Cllr Hebbron In Favour 4 : 1 Against		
19/02567/HOU	Quillets Farm Lane Crondall GU10 5QE	Demolition of existing side extension and erection of a side and rear single storey extension. Alterations to fenestration.*
Recommendation: No objection		
Cllr Dorn proposed O OBJECTION. Seconded by Cllr Argent. Passed unanimously.		
19/02327/AMCON	Long Paddock Redlands Lane Crondall GU10 5RF	Variation of Condition 2 attached to Planning Permission 16/03276/HOU to allow amendment to the roof and glazing of the porch gallery.
Recommendation: No objection		
Cllr Lambert proposed NO OBJECTION. Seconded by Cllr Argent. In favour 3 : 2 Against		

172/20 To note an update on the status of the proposed Community Store. To review and approve a supporting letter to the VSAG.

Mr Crowther (Chair of the Village Shop Action Group) provided an update on progress. The current plan is to locate a shop / Post Office / café in the Church Rooms, however the plan is subject to approval from the Church (parochial and diocese). Interviews for a shop manager were to be held week/commencing 23rd December. Additionally, shopfitting quotes and meeting Post Office requirements were in progress.

Cllr O'Connor questioned whether sufficient security provisions were being made for the shop / Post Office (people, stock and premises) to satisfy the requirements of the Post Office. Mr Crowther confirmed that discussions had been held with Post Office representatives and no issues were foreseen.

Cllr Dorn asked whether the business plan was available to review. Mr Crowther responded that he hoped a Business Plan would be available for Cllrs to review by Christmas. Mr Crowther also responded that pledges from parishioners would be called in from January 2020, and that a request for additional pledges would be made in early 2020.

A draft letter had previously been circulated within CPC and no responses raised. Cllr Dorn proposed the letter be issued as-is, seconded by Cllr Argent. AGREED UNANIMOUSLY.

Two members of the public left the meeting.

173/20 To discuss and agree the potential future use of the Crickets/Bowls Pavilion and associated sub-let agreement changes.

Cllr Argent informed the meeting that the 1981 lease between CPC and the Trustees of the Cricket and Bowls Clubs precludes the Pavilion's use for anything other than cricket- and bowls-related activities. He suggested that, were the Trustees to seek a right to sub-let (whether in connection with the possible need for an alternative venue for existing users of the Church Rooms, or more generally) then, subject to appropriate safeguards, CPC should agree in principle to such relaxation.

Cllr Hebbron seconded. AGREED (in favour 4:1 against).

174/20 To note an update on the status of the Neighbourhood Plan. CONSIDER and AGREE deferred date as proposed by Hart District Council.

Cllr O'Connor gave a verbal update on the status of the Neighbourhood Plan.

HDC had requested an extension to their consideration of the Neighbourhood Plan and their decision whether or not to proceed to referendum, given the number of points to be considered by various parties, and following a legal challenge. Following discussion, Cllr Dorn proposed that CPC issue a letter (already drafted and internally distributed) to HDC agreeing to an extension until March 2020 (Cllr O'Connor confirming that CPC really had no choice in the matter), and including CPC's initial response to points previously raised by HDC in their letter of 12 December. Seconded by Cllr O'Connor. AGREED (in favour 4:1 against).

Two members of the public left the meeting.

175/20 To consider and AGREE possible projects for CPC's budget 2020-2021

Cllr Dorn provided background to the meeting regarding timescales and an issue arising with the requested extension to the Precept submission. Should the request for an extension be rejected by HDC, CPC will need to hold a special meeting in early January to agree the Precept. Cllr Crooks requested copies of related emails with a view to putting some pressure on HDC to grant an extension.

The Clerk confirmed that, with the exception of Cllrs Dorn and Argent, no Cllr had responded to her earlier request for details of suggested 'projects' for 2020/21 and/or beyond.

Cllr Argent proposed that any budget, going forward, should at least make provision for possible financial support for any Community Store, subject to appropriate safeguards. He suggested that were CPC not to do so, and support was then found to be needed, CPC would rightly be castigated by villagers, whereas if it turned out that such provision was not required, expenditure on other, unrelated, projects could easily be brought forward. Cllr O'Connor endorsed this approach. Cllr Argent confirmed that drafting a proposed budget/Precept was in hand, and that in light of the above and other potential and substantial projects for 2020/21, a higher than usual Precept increase is likely to be proposed. The meeting agreed that, should such an increase be sufficient to warrant an explanatory bulletin for Parishioners this would be provided.

Remaining members of the public and Cllr Lambert left the meeting.

176/20 To review quotes for a replacement Kubota mower and confirm selection

The Clerk provided the meeting with details of quotes for a replacement of the Kubota mower. The Clerk suggested that, subject to sufficient warranty being provided, CPC should proceed with the purchase of a GR2120S machine. Cllr Dorn proposed going ahead with this option, Cllr Argent seconded. AGREED (in favour 3:1 against).

Finance and Risk Management

177/20 Ratification of payments

The circulated list of 11 items, plus payroll, valued at £9,874.19 was proposed by Cllr Dorn for authorisation and payment, seconded by Cllr Argent and **AGREED** (In Favour 3:1 Against)

178/20 Income and Expenditure report for November 2019 and Balance Sheet at 30th November 2019

A question about how long the NP grant can be utilised was raised. It was confirmed by Cllr O'Connor that there are no time constraints but the grant must be used for what it had been forecast to be used for.

The report was **NOTED**.

179/20 Bank Reconciliation

The Clerk had undertaken an independent examination of the Bank Reconciliation for November 2019. In light of the Clerk raising a number of questions about some transactions, it was agreed to defer the report to the January 2020 meeting.

PARISH COUNCIL REPORTS

180/20 Estates Report

Council **NOTED** the report.

181/20 Memorial Applications and Burials

Council **NOTED** the report.

182/20 Footpaths Report

Cllr Hebbron's written report was circulated in advance and was **NOTED**. Cllr were asked to review the cutting list and provide any comments to Cllr Hebbron.

183/20 Correspondence

It was confirmed that all email correspondence has been circulated to councillors.

184/20 Any Other Business

The meeting agreed to hold an in-Committee session. The Clerk left the meeting.

Signed as a true record dated 27.01.20