

CRONDALL PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held Monday 20th March 2023

PRESENT	Councillor R Freeman-Griffiths - Chairman Councillors D Argent, G O'Connor, G Smith, F Williams, and S Worthington
APOLOGIES:	Councillors N Lambert and I Taylor Councillors C Dorn, J Kennett, and J Hale - Hart DC
IN ATTENDANCE	Councillor J Glen – Hampshire County Council A Angove - Parish Clerk

The meeting commenced at 7.30 pm and ended at 8.45 pm.

Members of the public – 2

188/23 Declarations of Interest

No declarations of interest were made.

189/23 Minutes of 20th February 2023 Council Meeting

Cllr O'Connor raised one minor point, clarifying that under 187/23 Any Other Business, Cllr Taylor had been actioned with raising the issue of speeding around St Cross Road and Croft Lane and not her. This amendment was accepted by the meeting and the amended Minutes of the Council meeting were proposed for acceptance as an accurate record by Cllr Freeman-Griffiths, seconded by Cllr Smith and **AGREED** unanimously.

190/23 Matters Arising

- Oak Park Golf Course – Cllr Freeman-Griffiths confirmed that HDC are yet to release their opinion on the PreApp submitted by 360 Golf but that a meeting with the applicants and a second request to have sight of the Financial Viability Statement would be made once HDC have published their response.

191/23 Announcements from the Chairman, Clerk and Members questions received in advance

The Chairman and Clerk confirmed that there were no announcements or questions this month.

192/23 County & District Councillor's Reports

A written monthly report having been distributed prior to the meeting; Cllr Glen provided a brief verbal update:

- Passed on his congratulations to Cllr Worthington for his work on the flooded covert, which he had successfully worked on alongside Cllr Dorn, Hampshire Highways and Itchel Home Farm.
- The first meeting on the Wilson Plant is scheduled for 10.00 am on Tuesday, 28th March. Cllr Glen will be chairing.
- Unfortunately Thames Water did not attend the recent multi-agency Flood Forum, chaired by Cllr Dorn. It has been emphasised that it is imperative that they attend the next meeting.

With reference to Cllr Glen's written report, Cllr Argent asked about the effectiveness and success of the Lengthsman scheme. In the past the parish council have chosen not to proceed as it was believed that the bureaucracy and administration involved was too onerous. Cllr Glen suggested that it is a very valuable scheme but it may be worth getting the view of other parish councils. The Clerk confirmed that she would take on this action.

Cllr Freeman-Griffiths provided a brief verbal update on behalf of Cllr Dorn who was unfortunately unable to attend the meeting:

- Parishioners are reminded to have Voter ID when coming to Polling Stations at the May elections;
- The Coronation Grant fund is open. If any community organisations want to bid, please do so now;
- Errors on the HDC council tax bill with the percentage incorrect, have now been corrected and new bills issued. It is understood that this is mainly at Capita's expense;
- There are currently quite a few road works, with the majority just involving lights rather than full closures but please bear this in mind when travelling;
- Farnborough Airport is currently conducting a twelve-month data capture process for the changes implemented in 2020, the results of which will be sent to the CAA in April 2023 for publication on an online portal. Thereafter, there will be a 28-day window during which any stakeholder may provide feedback directly to the CAA about whether the impacts of the change are those expected. Further information is available via www.farnboroughairport.com/airspace-change-proposal
- Odiham Parish Council have had great success with the infra-red cameras, with other parish councils also looking into their possible use. Suggest CPC might wish to consider it especially as it can spot heat leaks on older houses;
- Following a rather unsatisfactory response from the Environment Agency about Crondall sewer discharge, Cllr Dorn committed to continue pushing for an adequate response.

193/23 Representations by the public

The Clerk confirmed that no representations had been received.

194/23 Planning Applications

Applications were considered in line with the previously circulated Planning Report and presented by the Clerk.

23/00489/LBC	Garretts Farm Pankridge Street Crondall GU10 5QU	Replacement of six windows.
Recommendation: No Objection . Cllr Freeman-Griffiths proposed as listed. Seconded by Cllr Argent and AGREED unanimously.		
23/00460/HOU	Dovas Well Road Crondall GU10 5PW	Erection of a replacement double garage following demolition of existing prefabricated garage.
Recommendation: No Objection , subject to the following conditions: • Prior approval of external materials; • Prior approval of colour of garage door; • Opaque glass to be used for side window. Cllr Argent commented that it was a shame that bearing in the mind that the property is Grade II listed, that more traditional garage doors, ie side hinged, were not being considered. Cllr Freeman-Griffiths clarified that by requesting that prior approval of external materials and colour of garage door be included as a condition, the style would be in keeping with the property.		

Cllr Freeman-Griffiths proposed as listed. Seconded by Cllr Worthington and AGREED (in favour 5 : against 1)

195/23 To CONSIDER and AGREE requests for donations

Two written requests had been received for contributions under s137 of the Local Government Act 1972 and distributed prior to the meeting.

- **Crondall Events** – a £1,500 contribution towards a street party to celebrate the upcoming coronation, specifically for the hire of a large screen. Cllr Freeman-Griffiths proposed that the payment be approved with the additional provision that should it not be required for the planned coronation weekend festivities, it be retained by Crondall Events for future events. Seconded by Cllr Worthington and AGREED unanimously.

Cllr Glen requested that the Clerk forward his details to Crondall Events, as he may be able to secure additional funds should they be required.

- **Village Pump** – a request for top-up funding towards the Big Day Out on 14th June 2023. Cllr Argent proposed that CPC contribute the £700.00 shortfall. Seconded by Cllr Williams and AGREED unanimously.

196/23 To NOTE the Asset Register 03/2023

The Clerk confirmed that should any assets be purchased prior to the end of the financial year, the Register would be adjusted accordingly. No further questions were raised, and the report was NOTED.

197/23 To NOTE the Risk Register 03/2023

The Register having been distributed prior to the meeting, the Clerk provided a brief verbal overview. No questions were raised, and the report was NOTED.

198/23 Ratification of payments

The circulated list of 16 items including Payroll, valued at £6,113.61, was proposed by Cllr Freeman-Griffiths, seconded by Cllr O'Connor, and **AGREED** unanimously. *(NOTE: This total was subsequently amended to £6,469.65 because the values of two of the constituents of the list had been incorrectly entered as net of VAT and not inclusive of VAT. Councillors approved the amended total.)*

199/23 To CONSIDER and AGREE a list of items for spending

A written rationale for the proposed list of seven items for authorisation as outlined below, valued at £26,125.75 had been provided prior to the meeting.

Item	Proposed max £ excl VAT
Charles III Coronation Bench: 1.8m 'Balmoral' Teak	650
Resurfacing of tennis court plus new nets	21,877.00
S137 Donation to Crondall Events	1,500
S137 Donation to The Village Pump	700
Bartlett Services (upgrade Clerk laptop hard drive to solid state drive)	100
Husqvarna lawn mower & trailer	1,178.75
Speedwatch – reimbursement of electricity costs for charging of SID (2022)	120

The Clerk provided additional clarification on the following points:

- Charles III Coronation Bench – a need for additional and/or replacement benches having already been identified, the Clerk proposed that a new bench to commemorate the coronation in the same design as the Jubilee Bench purchased earlier in the year, be purchased.
- Tennis Court Resurfacing - financial provision has been made in this year's Precept to resurface the tennis court. Initial quotes were very high but following feedback from the LTA, ETC Sports Surfaces Limited (ETC) were approached and have provided the most realistic and competitive quote. Bearing in mind that every year the decision is delayed there is further erosion of the court surface, which in turn will cost more to mend plus the inevitable general rise in costs, the Clerk requested that councillors approve this expenditure.
- Lawn mower & trailer – both are required replacements for older and broken equipment, where repair is no longer cost effective.
- Speedwatch (reimbursement of electricity costs) – the SIDs are currently recharged at the home at one of the members of the Speedwatch team. The Clerk proposed a £10.00 per month reimbursement to be backdated to cover the previous calendar year and a £10.00 per month to be paid annually contribution going forward.
- Upgrade of laptop hard drive – following recent issues with access to Outlook, for which the Clerk thanked members of the parish council for their understanding, issues with the overall processing speed of the laptop were identified. Competitive quotes having been sought, the Clerk requested approval to update the hard drive to solid state drive.

The circulated list of seven items for authorisation valued at £26,125.75 were proposed by Cllr Freeman-Griffiths, seconded by Cllr Worthington, and **AGREED** unanimously.

200/23 To NOTE the Income and Expenditure report and Balance Sheet to 28th February 2023
No questions were raised, and the Council NOTED the report.

201/23 To NOTE the independent examination of the Bank Reconciliation for February 2023
The Clerk confirmed that she had undertaken an independent examination of the Bank Reconciliation for February 2023. No questions were raised. Council NOTED the Clerk's report.

REPORTS

203/23 Clerk's Report

A full written report having been distributed prior to the meeting, the Clerk explained that with parish council Roles & Responsibilities for the next financial year, due to be confirmed at the May AGM, a report, outlining proposed projects and changes would be included on the April Agenda. Councillors were requested to contact the Clerk prior to 14th April should they wish to be considered for a particular role or have any projects they wish to be considered for the coming year.

No questions were raised, and the report was NOTED.

204/23 Conservation Area Review

Cllr O'Connor provided a verbal update on progress, confirming that a response had been received from HDC about proposed changes to the conservation area boundary. The response was broadly positive with a few minor suggested changes. A follow-up meeting with Alan Baxter Associates (ABA) took place on 1st May where it was proposed that communication be kicked-off at the APM with the information being made available on the CPC website for those unable to attend. With the consultation being the responsibility of HDC, all activity will be agreed with them. Cllr Argent requested that he be updated with any further costs related to the consultation to ensure enough provision is made on the books. Cllr

O'Connor confirmed that, with regard to ABA, no further costs will be due over and above their original quotation.

205/23 Roads & Traffic

In Cllr Taylor's absence, the Clerk provided a brief verbal update, confirming that the parish council continue to raise issues with the roads directly with HCC. Cllr Worthington highlighted a particularly concerning pothole on Pankridge Street which poses such a hazard to road users and in particular bikes, that a cone has been placed in it. On Cllr Glen's request, the Clerk confirmed that she would email him with the details of this issue and the pothole opposite the shop at the junction with Dippenhall Street.

206/23 Hook Meadow Pill Box Project

Mr Giles Porter, who was in attendance at the meeting, confirmed that he had met with the parish council Groundsman to discuss unearthing the pill box and rehousing of surplus soil. There have been concerns about damage from the diggers to Hook Meadow, with an alternative approach suggested that rather than move the soil entirely, it be landscaped, and wildflowers be planted.

Mr Assael, the project leader, provided a further verbal update, confirming that the next phase would see the entrance being unearthed, so that the blacksmith can obtain proper measurements for the gate. After this the main excavation would form part of the Coronation Community Day with the Big Dig being advertised widely across the village. Refreshments on the day will be supplied by the Croft Café, who will also be funding the information board. Mr Assael thanked the Croft Café for their generosity. He explained that ideally he was looking for watercolours of various features in the area to form part of the board but failing that photographs. Finally, it was noted that the project now falls under the umbrella of the Crondall Society, rather than a stand alone initiative, though Mr Assael confirmed that the parish council's financial support will be recognised in any publicity.

207/23 Correspondence

All email correspondence has been circulated to Councillors and any physical correspondence was made available at the meeting.

208/23 Any Other Business

On behalf of the Parish Council, Cllr O'Connor thanked Mrs & Mrs Badgery for their significant contribution to the village during the tenure at The Plume of Feathers and wished them well for the future. Cllrs wholeheartedly endorsed this message.

Signed as a true record dated 24th April 2023