

CRONDALL PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held Monday 24th October 2022

PRESENT

Councillor R Freeman-Griffiths - Chairman

Councillors D Argent, N Lambert, G O'Connor, G Smith*, I Taylor and S Worthington

*(*Joined part way through the meeting)*

APOLOGIES:

Councillor J Glen – Hampshire County Council

Councillors J Kennett and J Hale - Hart DC

IN ATTENDANCE

Councillor C Dorn – Hart DC

A Angove - Parish Clerk

Three members of the public attended the meeting.

The meeting commenced at 7.30 pm and ended at 8.33 pm.

93/23 Declarations of Interest

No declarations of interest were declared.

94/23 Minutes of 26th September 2022 Council Meeting

The Minutes of the Council meeting were proposed for acceptance as an accurate record by Cllr Freeman-Griffiths, seconded by Cllr Taylor and **AGREED** (in favour 5 : abstained 1).

95/23 Matters Arising

- Redlands Lane – further to last month's discussions and Cllr Glen's update, Cllr Freeman-Griffiths confirmed that the Clerk would be writing to HDC and HCC to ensure that the full condition report is undertaken by Cala Homes at the end of the Haycroft build. In addition, CPC would be requesting that HCC look at speed and traffic calming measures for the lane.
- Hook Meadow trees (by Village Hall car park) – a formal request to raise the crown of the trees on Hook Meadow has been submitted.

96/23 Announcements from the Chairman, Clerk and Members questions received in advance

Cllr Freeman-Griffiths confirmed that Cllr Fitzhugh has resigned with immediate effect from the Parish Council and that a Notice of Vacancy had been posted and depending on the outcome, a replacement will be elected or co-opted. Cllr Freeman-Griffiths thanked Cllr Fitzhugh on behalf of the Parish Council for his contribution and in particular his work on improvements to the play area.

The Clerk confirmed that monthly parish council meetings would be held in the Village Hall in 2023 as it was felt that the layout of the Church Rooms was no longer conducive to holding meetings. Cllr Argent requested that, if possible, the change be made from November. The Clerk agreed to look into it.

97/23 District Councillors Report

Cllr Dorn provided a verbal report:

- Cllr Dorn has been working with the Parish Clerk chasing the CPC S106 funds, currently held by Hart. A meeting with Mr Jaggard occurred last week and he is now very aware of the delays. The process has been transferred to “Place”.
- The A287 roundabout is close to being finished, but work remains to complete, I know we’ll be very glad once it has re-opened.
- Cllr Dorn encouraged Crondall to progress its Conservation Area document and noted that there had been some confusion over the role of parishes in the process.
- Hart now only had 1 CEO, as the other Joint Chief Exec (Mrs Hughes) had resigned.
- Answers were still awaited to the key questions coming out of the Shapley Heath Audit Report (notably: the lack of plan, perceived “evasion of procurement regulations”, no milestones achieved and £820k of our money spent).
- Parish Flood Forum has been poorly attended and Cllr Dorn encouraged CPC to appoint a new flooding lead.
- The Junction 5 Warehouse application pre-app response had still not been issued; hence a full application was unlikely until mid-2023.
- Cllr Dorn also noted great progress on the Military Covenant work at Hart and more useful information on the Hart website.

Cllr Freeman-Griffiths thanked Cllr Dorn for his intervention on the S106 issue and confirmed that a meeting about the Conservation Area review was scheduled for later in the week.

With reference to the A287 roundabout, Cllr Lambert expressed concern about the narrowness of the gap when turning right and crossing the central reservation. Cllr Dorn agreed that the design of the roundabout was not as the Parish Council had requested – a wider central reservation to allow cars to wait when turning right towards Farnham having been one suggestion – but reiterated that the design had been agreed by HDC and HCC and it should be safer than previously. Once opened, if there are any issues that come to light, these should be raised.

Cllr Argent observed that whilst he had submitted a number of comments and a question on the Junction 5 warehouse pre-app, he had as yet received no response or acknowledgement.

(Cllr Dorn left the meeting, as Cllr Smith joined.)

98/23 Representations by the public

The Clerk confirmed that no representations had been received by the public.

99/23 Planning Applications

Applications were considered in line with the previously circulated Planning Report and presented by Cllr Freeman-Griffiths.

Cllr Freeman-Griffiths explained HDC had written to the Clerk, confirming that planning application for Penn Croft Farm (21/02937/FUL) had been sent in error as the Parish Council had already commented. The application had therefore not been included in the report.

(Three members of the public left the meeting.)

22/02168/HOU	Foxwood Heath Lane	Erection of a single storey front infill extension, two storey front extension, part single part two
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	Ewshot GU10 5AW	storey part first floor rear extension with first floor terrace, ground floor terrace, removal of chimneys, alterations to roof, conversion of garage to habitable accommodation, removal of balcony and alterations to fenestration.
Recommendation: <u>No Objection, subject to:</u> • LPA confirming no drainage issues; • Condition securing the mitigation in the bat report; • External materials to be approved by the LPA. Cllr Freeman-Griffiths proposed as listed. Seconded by Cllr Worthington and AGREED unanimously.		
22/02438/HOU	14 Chaundlers Croft Crondall GU10 5PH	Demolition of single storey extensions and erection of a two-storey side extension including drainage alterations, extended car parking area and sundry necessary internal alterations.
Recommendation: <u>No Objection, subject to:</u> • LPA confirming no need for bat survey; • LPA agreeing the option for drainage; • External materials to be approved by the LPA. Cllr Freeman-Griffiths proposed as listed. Seconded by Cllr Taylor and AGREED unanimously.		

100/23 Youth Shelter Purchase

Cllr Freeman-Griffiths provided an update on the status of the claim for the Haycroft S106 money, confirming that despite the paperwork being submitted early August, a decision has yet to be received from HDC. The reasons for this delay having been discussed earlier in the meeting during the District Councillor's update, the ensuing discussion was to agree whether to go ahead with the purchase of the youth shelter from CPC funds with no guarantee of receiving the S106 money. Cllr Argent, whilst supporting the initiative, as Finance Lead, emphasised the risk that should the parish council choose to go ahead with no response from HDC, there is a possibility that there is no other suitable opportunity to claim the money. The risks having been discussed at length; Cllr Freeman-Griffiths proposed that the parish council go ahead with the youth shelter purchase before any decision is reached by HDC on access to the S106 money. The proposal was seconded by Cllr Taylor and AGREED (in favour 6 : against 1).

Cllr Lambert expressed concern about the proposed position of the shelter, explaining that in his opinion it was too far away from the road but agreed that there was no other suitable alternative. The Clerk confirmed that the advice of both the local police and Fleet Phoenix had been sought in identifying the most appropriate location and other factors, such as ensuring it was not right next to houses had also been considered.

101/23 Burial Regulations Amendment

A written report having been distributed prior to the meeting; the Clerk provided an outline for the rationale for the minor change. The Groundsman is part-time and whilst always flexible and happy to come in on his days off to prepare the ground for ashes interment, sometimes this is not possible. In these instances, when no other suitable date can be found, the Parish Council would employ the services of a grave digger, the costs of which would be offset to the families. Cllr Freeman-Griffiths proposed that the following change be included in the Burial Regulations:

“Where an interment of ashes takes place on a Friday or Saturday and during annual leave and the Parish Council Groundsman is not available, additional ground preparation (grave digger) charges may be incurred. The funeral director’s grave digger will make an additional charge for preparing the grave. Where no funeral director’s services are being retained, the Clerk will liaise with grave diggers, and include the charges in the overall invoice.”

The proposal was seconded by Cllr Taylor and AGREED unanimously.

102/23 Ratification of payments

The circulated list of 15 items including Payroll, valued at £7,485.28, was proposed by Cllr Argent, seconded by Cllr Freeman-Griffiths, and **AGREED** unanimously.

103/23 To CONSIDER and AGREE a list of items for spending

There were no items for spending.

104/23 To NOTE the Income and Expenditure report and Balance Sheet to 30th September 2022

No questions were raised, and the Council NOTED the report.

105/23 To NOTE the independent examination of the Bank Reconciliation for September 2022

The Clerk confirmed that she had undertaken an independent examination of the Bank Reconciliation for September 2022. No questions were raised. Council NOTED the Clerk’s report.

REPORTS

106/23 Clerk’s Report

Cllr Freeman-Griffiths enquired whether the discarded Bridges signs from the Jubilee celebrations earlier in the year were being removed. The Clerk confirmed that she would liaise with Crondall Events but was confident that they were already on the case.

No further questions were raised. Council **NOTED** the report.

107/23 Roads, Traffic & Footpaths Report

Cllr Taylor provided a verbal overview of his previously circulated Road Report. It was agreed that a copy of the report be sent directly to HCC Highways, in addition to the copy already forwarded to Cllr Glen (action: Clerk).

It was decided that the significant damage to the road outside the Redfields waste development on Bowling Alley be brought to the attention of HCC, requesting that it be mended, particularly in the event of the application receiving retrospective consent.

108/23 Correspondence

All email correspondence has been circulated to Councillors and any physical correspondence was made available at the meeting.

109/23 Any Other Business

Cllr Argent expressed concern that whilst he could not be sure that they were associated with the Esso Pipeline work, three large yellow painted vehicles have recently driven through the village. Cllr Freeman-Griffiths confirmed that as part of the Construction Management Plan, the routing plan would be agreed by the hosting authority and that he would double check the document.

The Clerk reminded Cllrs that budgeting for next year would be included on the November meeting agenda and requested that councillors put forward any suggestions they may have, including indicative costings involved for consideration. Cllr Lambert enquired whether he could revisit his suggestions for an outdoor gym, and this was encouraged.

Signed as a true record dated 21st November 2022